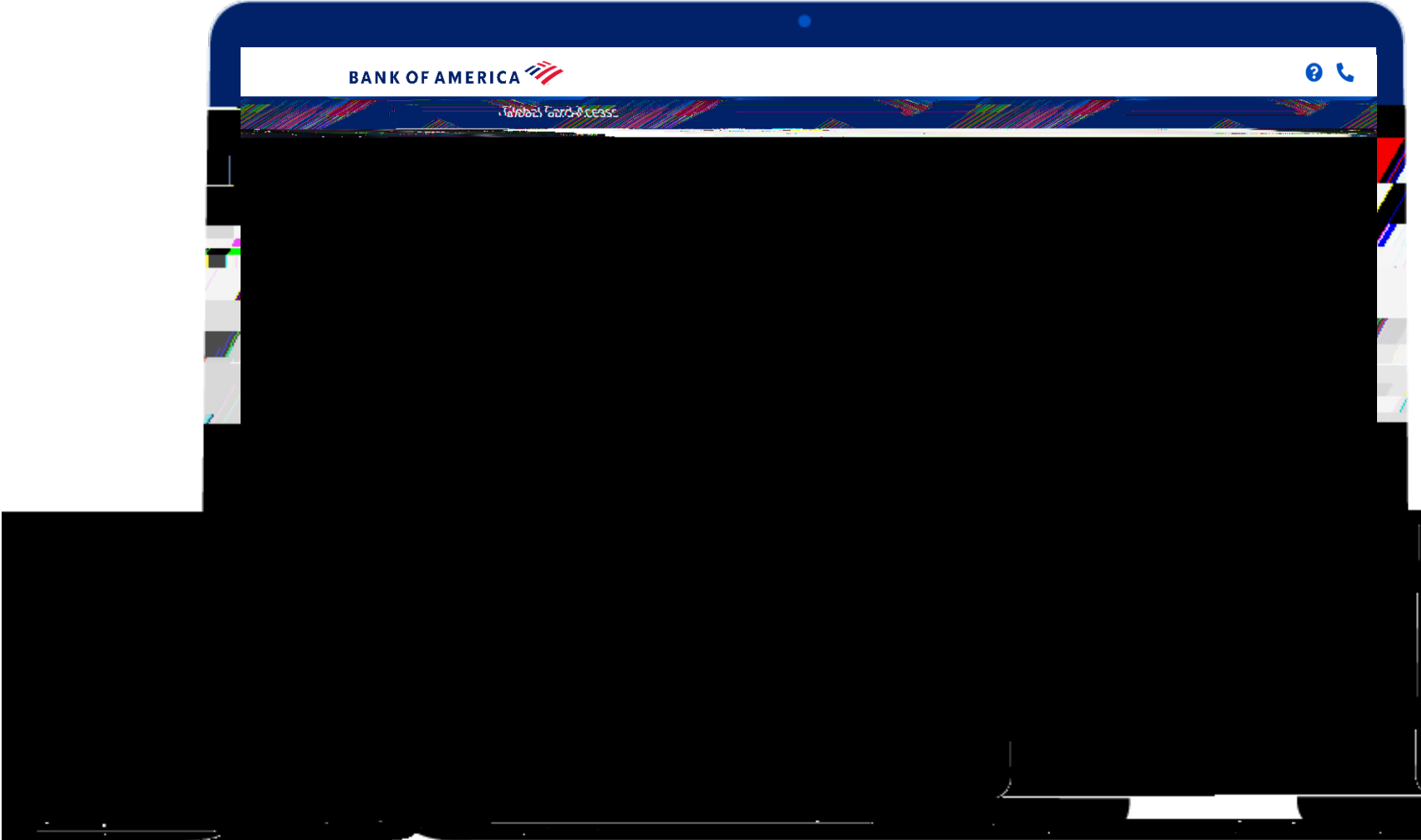


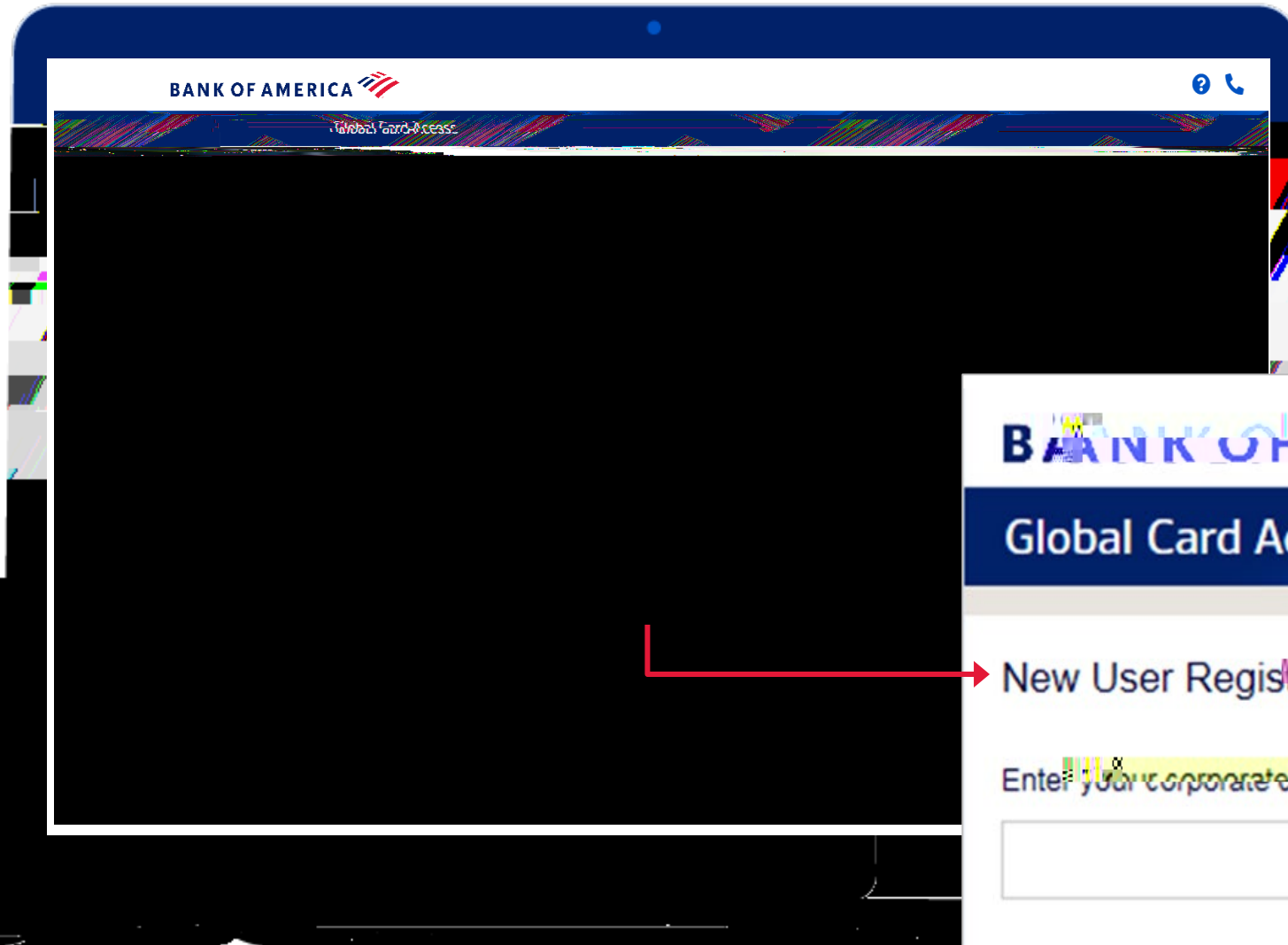
Global Card Access (GCA)

Logging in to Global Card Access (GCA)

You and your users may already have GCA user profiles, which would have been established during the implementation of your card program. If you have not, you will need to create a user profile for each user who will be using the GCA system.



New User Registration



- Click 'Register now', and when prompted, enter the 16 digit billing account (for PAs) or card account number (for cardholders), and click 'Continue'.
- For PAs, this functionality is currently available only in the US and Canada.

A detailed view of the 'New User Registration' form. The form is titled 'New User Registration' and includes a text input field for the user to enter their account information. Below the input field are two buttons: 'Continue' and 'Cancel'. The form is set against a background with a blue and white color scheme.

Self-Enrolling Additional Card and/or Billing Accounts



Statements and Payments



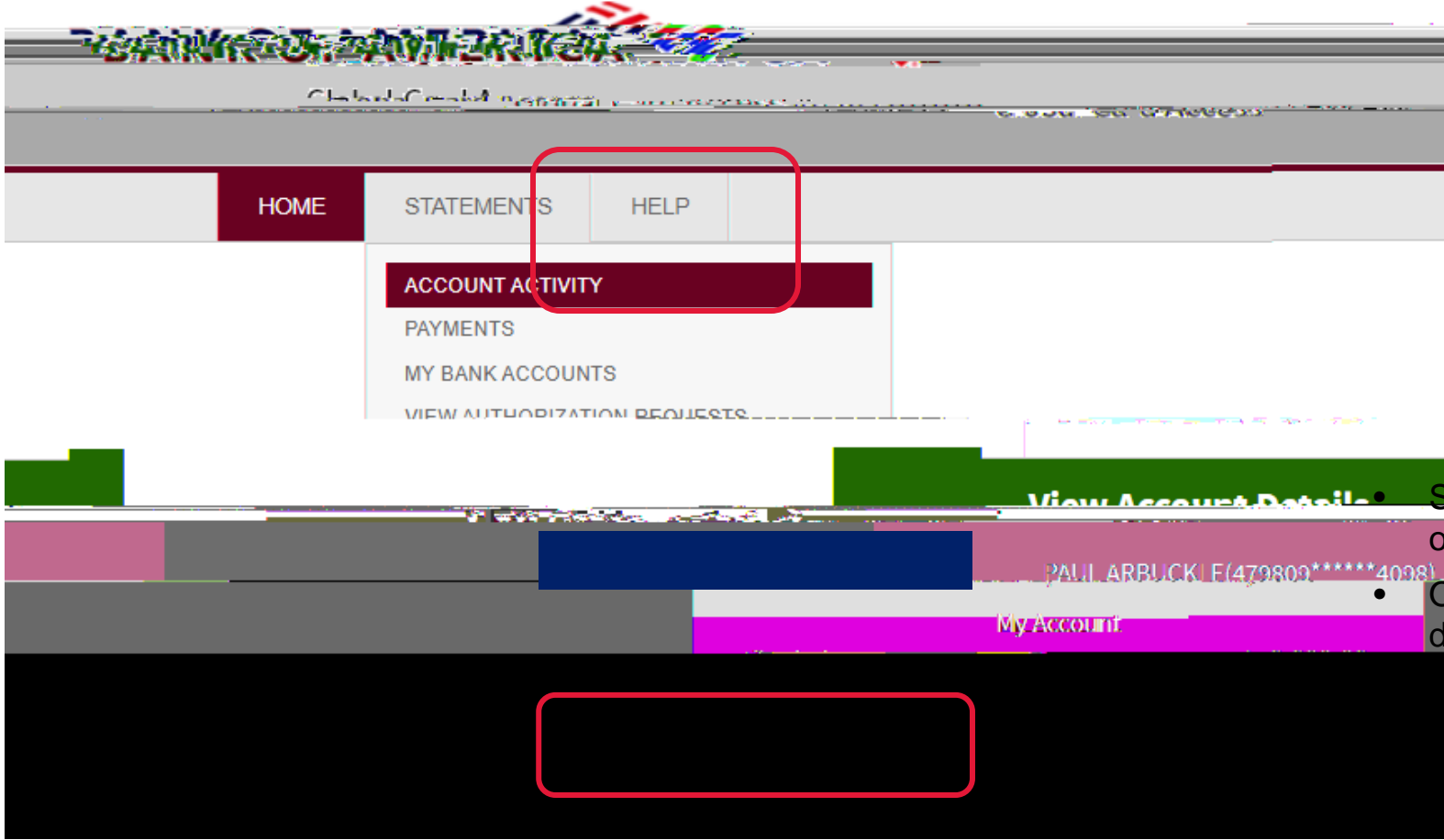
Statements and Payments

The screenshot displays the Bank of America online banking interface. At the top, the user's name 'David Chan' is visible next to the Bank of America logo. Navigation links include 'Home', 'Account Requests', and 'Administration'. A status message reads 'Balances as of Dec 30, 2021, 09:30 AM CST'. Below this, the account name 'Friendly Business Ce' is partially visible. A table shows three numerical values: 12,594.21, 4,987,405.79, and 5,000,000. On the right side, a 'Quick actions' menu is open, listing options such as 'Manage account requests', 'Manage a loan', 'View statements', and 'Make a payment...'. A red arrow points from the table area to the 'Quick actions' menu.

| | | |
|-----------|--------------|-----------|
| 12,594.21 | 4,987,405.79 | 5,000,000 |
|-----------|--------------|-----------|

- Quick actions
 - Manage account requests
 - Manage a loan
 - View statements
 - Make a payment...

Statements and Payments



- Select Statements | Account Activity, to obtain a full list of statements
- Or select 'VIEW LAST STATEMENT' to download the most recent statement.

Viewing Statements

Friendly Business Co.

Summary

Summary of Last Statement Activity Since Last Statement

Current balance: (\$6.35) **Statement balance:** (\$6.35)

Minimum payment: \$10,000.00

EXPAND DETAILS [+]

MAKE PAYMENT

After clicking into Statements | Account Activity, select 'Statements' to display the list of recent statements.

Statements

- Saturday, October 3, 2021
- Thursday, November 4, 2021
- Monday, October 4, 2021
- Saturday, September 21, 2021
- Wednesday, August 5, 2021

Debit Card Summary Transfer Add Payment Method Statements

Summary of Last Statement **Activity Since Last Statement**

| | | | |
|--------------------------|-------------|-----------------------------|----------|
| Current balance: | (\$6.35) | Statement balance: | (\$6.35) |
| Available credit: | \$10,000.00 | Minimum payment due: | \$0.00 |
| Credit limit: | \$10,000.00 | | |

[EXPAND DETAILS \(+\)](#) [EXPAND DETAILS \(+\)](#)

[MAKE PAYMENT](#)

Cardholder Dashboard



Viewing Account Summary and Recent fWg20s9/309 ID 534ong uVfbrBDffW9IC .742

The screenshot shows a web interface for a 'Global Card Account'. At the top, there is a navigation bar with 'Card Management' and 'Account Summary' links. The main content area is dark, with several white boxes containing text. The first box identifies the account holder as 'Julian West 0542'. Below this, there are two merchant names: 'Jim's Electrical Solutions' and 'Budget Airlines'. The interface also includes a 'Home' button and a 'Logout' link in the top right corner.

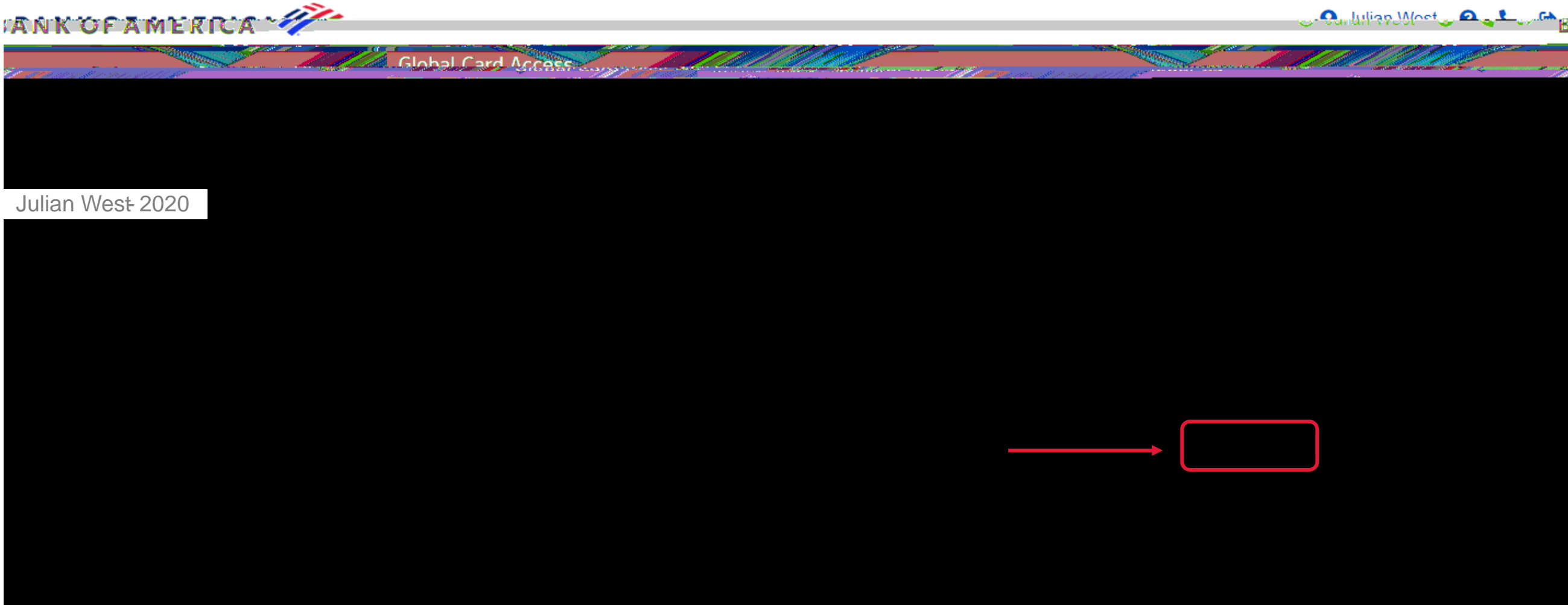
Lock Card

The image shows a screenshot of the Bank of America website. At the top left is the Bank of America logo. At the top right, the user's name "Julian West" is displayed along with social media icons. Below the header is a navigation bar with links for "Home", "PIN Check", and "Card Management". The main content area is mostly blacked out, but a white box in the top left corner contains the text "Julian West 2020". In the lower right portion of the blacked-out area, a red rectangular box highlights a button, with a red arrow pointing to it from the left. Below the main content area, there is a white rectangular box at the bottom center of the page.

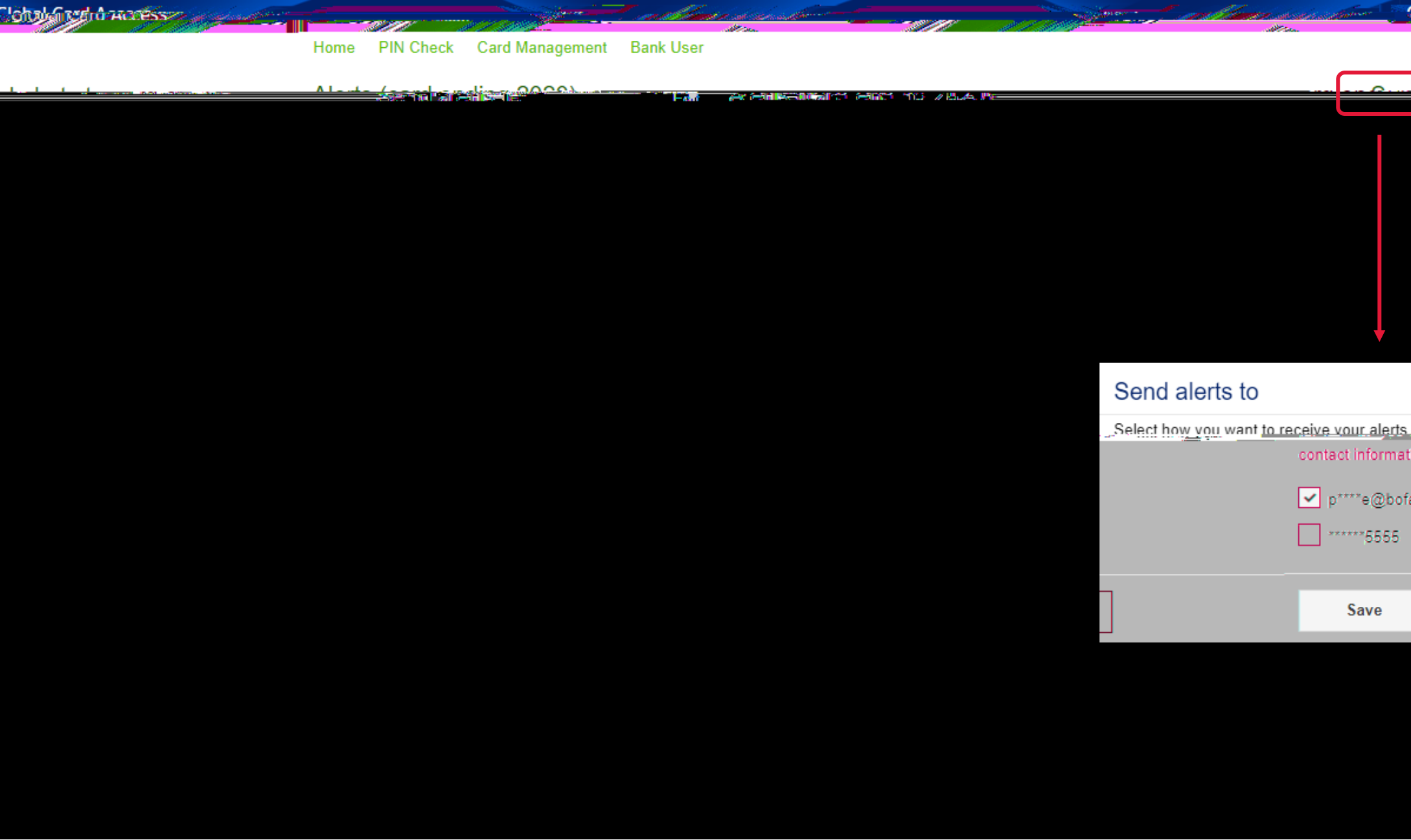
Cardholder Alerts



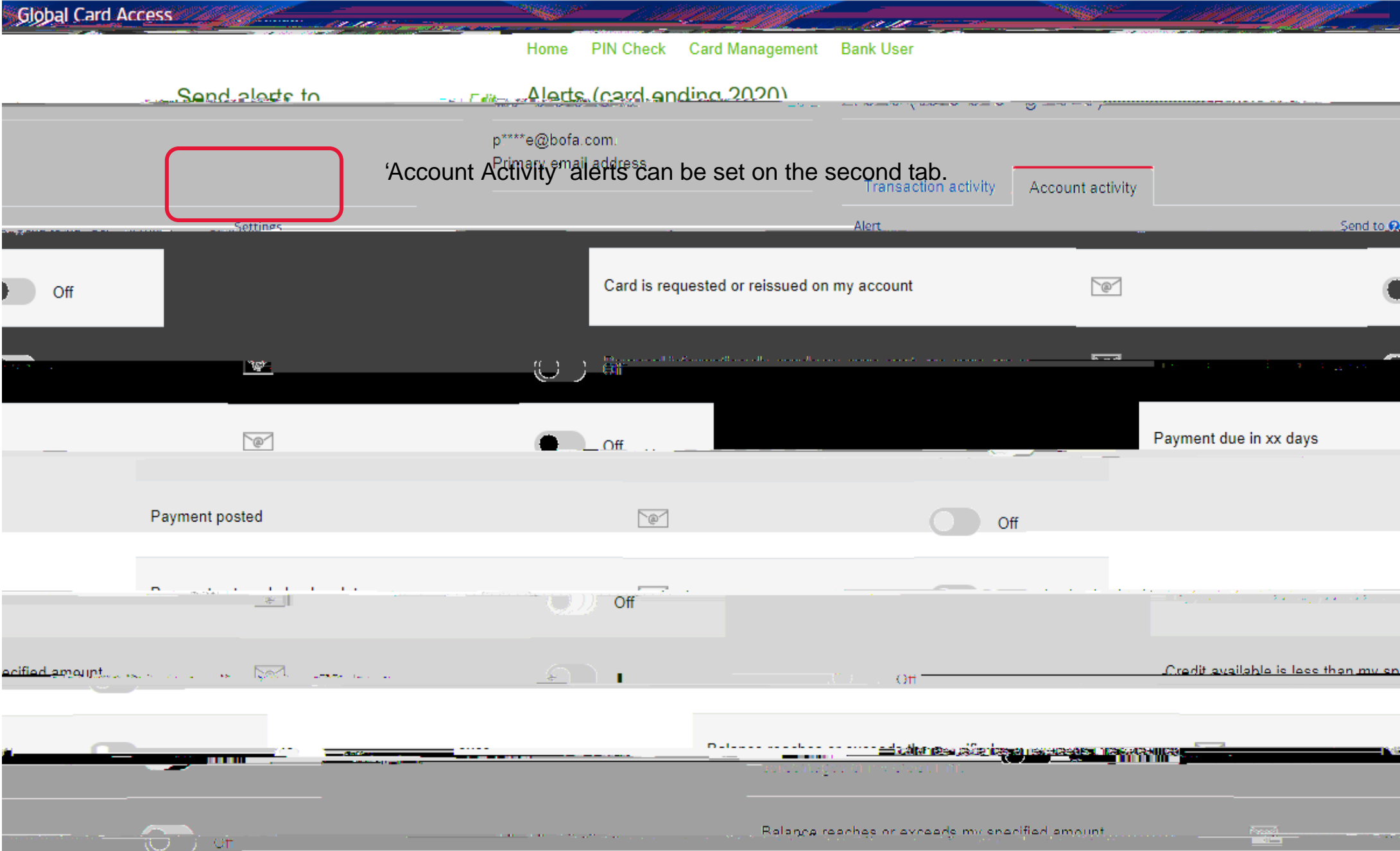
Cardholder Alerts



Cardholder Alerts (continued)



Cardholder Alerts (continued)



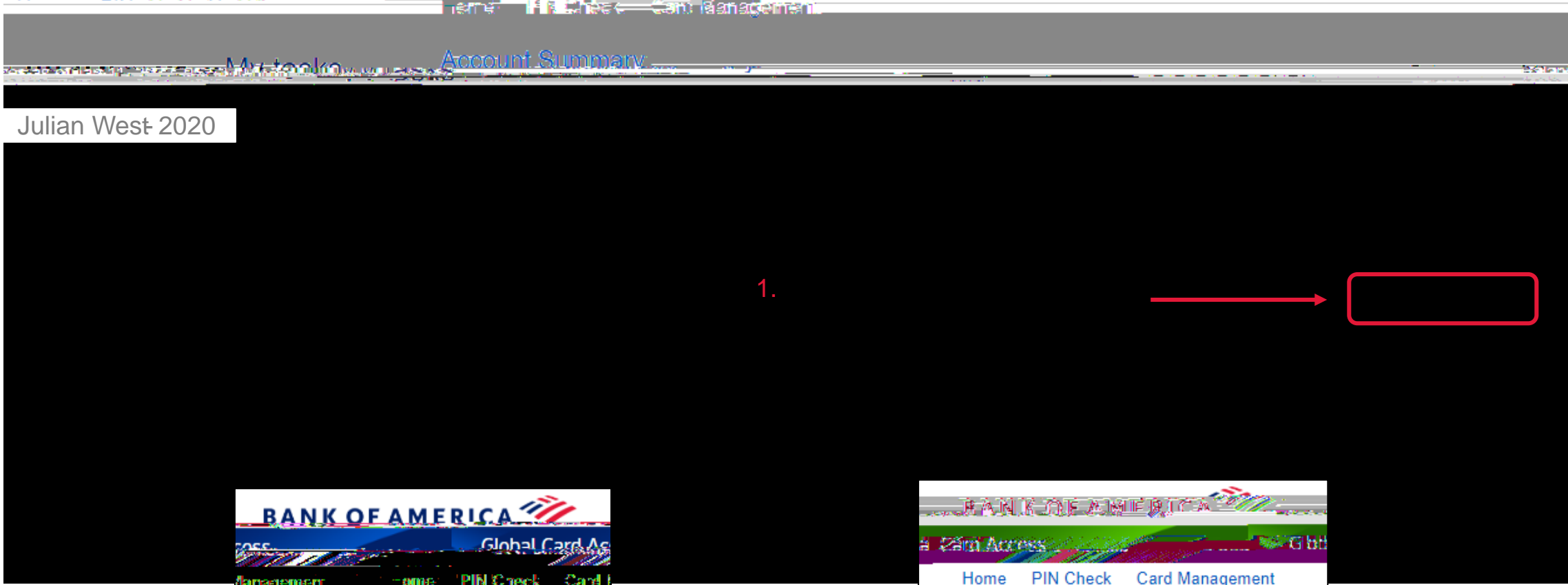
User Profile Self Management



PIN Check and PIN Change

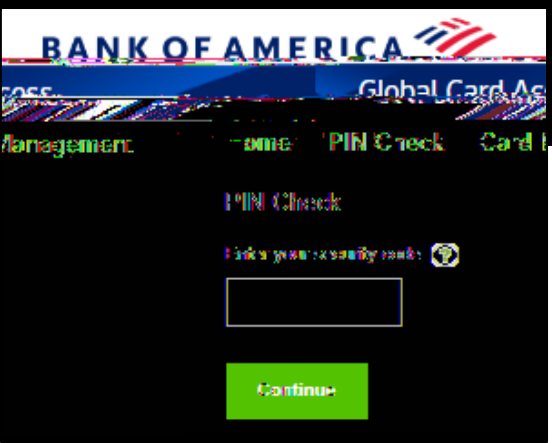


View PIN

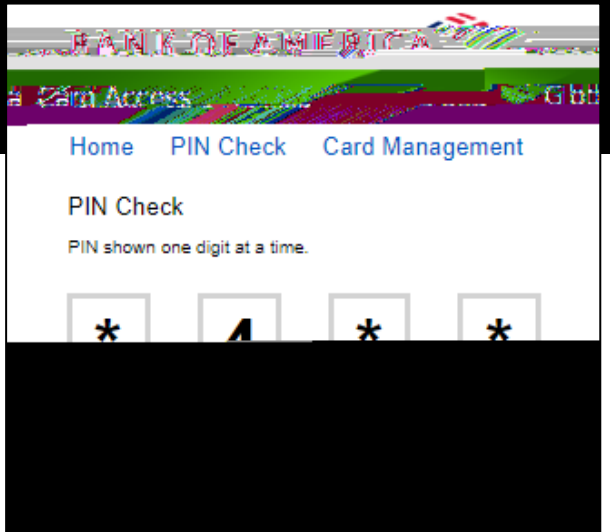


1.

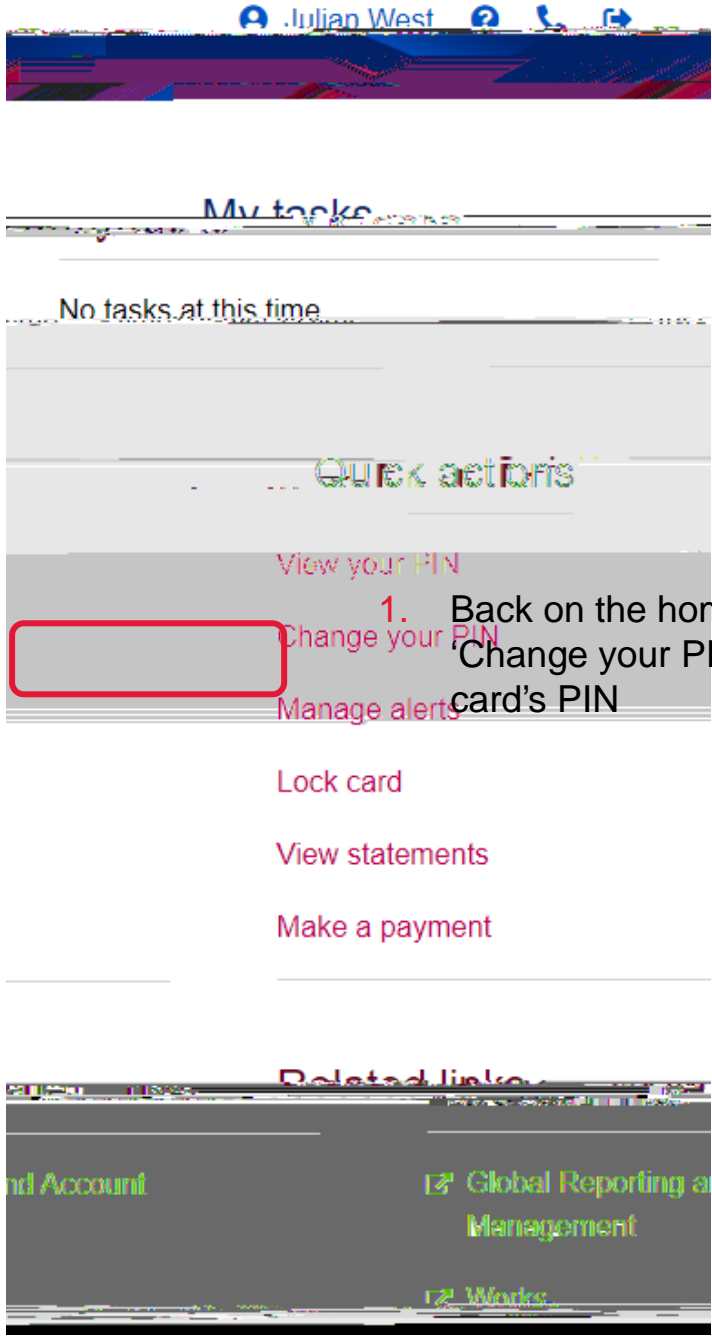
2. Enter the card's three digit CVV (from the back of the card) and click 'Continue'



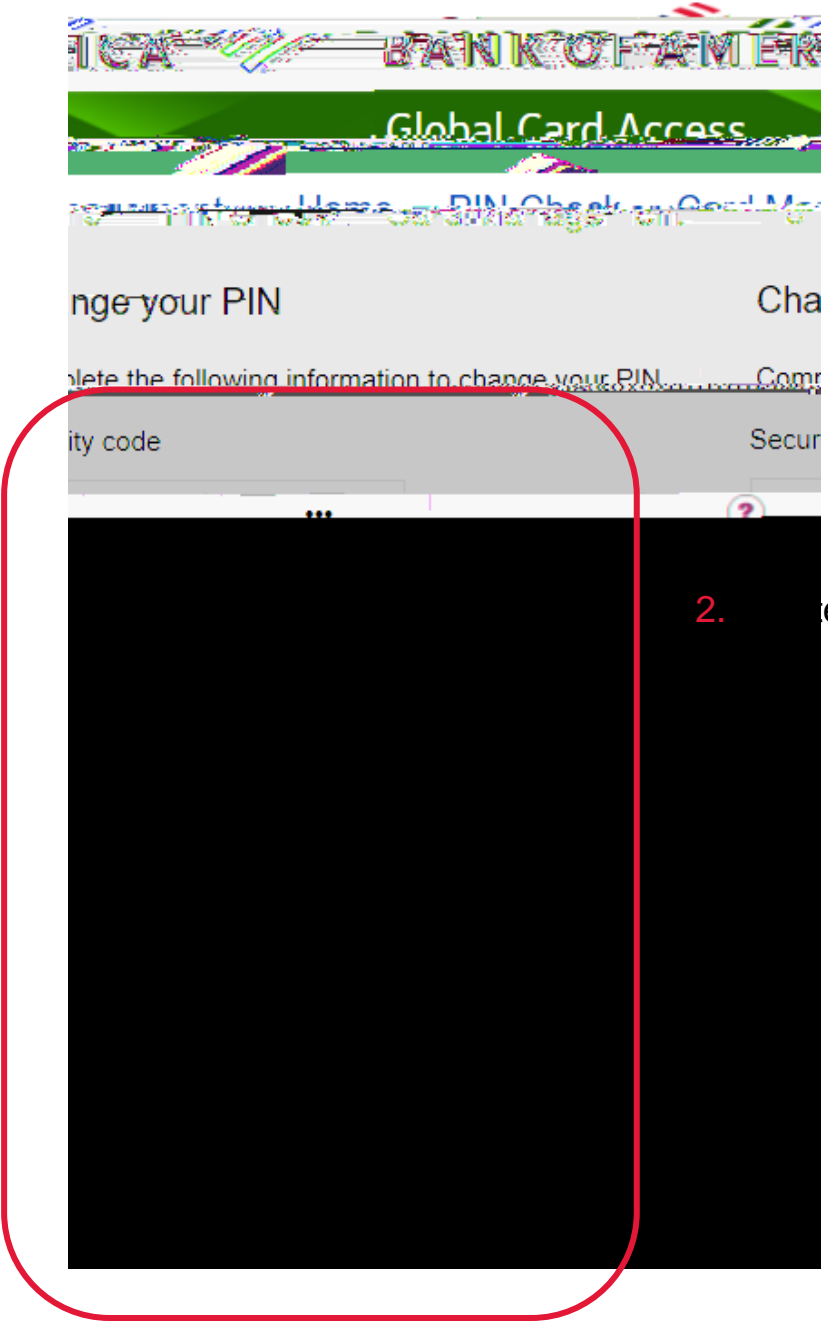
3. After clicking 'Show my PIN' the digits of the PIN are displayed one at a time



Change PIN



1. Back on the home screen, select 'Change your PIN' to customize the card's PIN



2. Enter the card's three

Helpful Resources and Support Contact

