



IUP GRADUATE HANDBOOK

MASTER OF ARTS IN MUSIC

Department of Music

Handbook Update 2021

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INTRODUCTION

Welcome to the Department of Music! We are delighted that you have chosen to continue your musical training in our community and look forward to guiding you through your program. Do not hesitate to contact your advisor or the graduate coordinator if you have questions about the information that appears in this handbook. There are also a number of excellent resources on the School of Graduate Studies and Research (SGSR) website.

IUP's Civility Statement

As a university of different peoples and perspectives, IUP aspires to promote the growth of all people in their academic, professional, social, and personal lives. Students, faculty, and staff join together to create a community where people exchange ideas to one another with consideration and respect, and are committed to fostering civility through university structures, policies, and procedures. We, as members of the university, strive to achieve the following individual commitments:

To strengthen the university for academic success, I will act honestly, take responsibility for my behavior and continuous learning, and respect the freedom of others to express their views.

To foster an environment for personal growth, I will honor and take care of my body, mind, and character. I will be helpful to others and respect their rights. I will discourage intolerance, hatred, and injustice, and promote constructive resolution of conflict.

To contribute to the future, I will strive for the betterment of the community; myself, my university, the nation, and the world.

Affirmative Action

www.iup.edu/gradcatalog

Title IX Reporting Requirement

www.iup.edu/gradcatalog

Student Conduct and Student Rights

www.iup.edu/studentconduct/policies/
www.iup.edu/gradcatalog

IUP DEPARTMENT OF MUSIC MISSION STATEMENT

The mission of the Department of Music is the professional preparation of students as teachers, performers, rfor1 (T)prf

and encourage lifelong advocacy for the musical arts. The Department of Music is an accredited member of the National Association of Schools of Music.

FACULTY AND STAFF

A currently listing of Music faculty may be found at: <http://www.iup.edu/music/faculty/>

ADMISSION

In addition to meeting IUP School of Graduate Studies and Research requirements, applicants to the MA in Music Performance or MA in Music Education program must have an undergraduate degree in music or a demonstrated equivalent.

For the performance degree, applicants must complete a satisfactory audition on their major instrument: audition requirements are available upon application.

For the music education degree, applicants must be certified in at least one state to teach music in K-12 public schools or have comparable certification in another country.

The Music Department may request additional supporting evidence of adequate preparation in specific concentration areas.

Once the Graduate School receives an application, it's sent to the Music Department for further review and a recommendation regarding admission. The Graduate School then makes a final decision. Applications are now handled online; check the system for information about the status of your application, or contact the graduate coordinator

- For general information about financial aid, visit:
<https://www.iup.edu/admissions/graduate/financialaid/graduateassistantships-iup.html>
- Office of Financial Aid www.iup.edu/financialaid/

The department will also occasionally award scholarships to graduate students; details will be forwarded with each scholarship offer.

ACADEMIC ADVISEMENT

Each graduate student is paired with an academic advisor, who is responsible for gC2 (sponsi (IS)-1 (4dv)-1 (

time graduate student. Visit www.iup.edu/graduatestudies for more information.

PROGRAMS AND DEGREES

M.A. in Music Education Program Requirements

I. MUSIC EDUCATION SPECIALIZATION CORE COURSES (9 CR.)

LIBR 600	Bibliography of Music	3 cr.
MUSC 516	Analytical Techniques	3 cr.
And one of the following Music History courses: MUHI 503, 504, 507, 521, or 525		3 cr.

II. MUSIC EDUCATION SPECIALIZATION (9 CR.)

MUSC 620	Foundations of Music Education	3 cr.
MUSC 631	Administration and Advocacy in Music Education	2 cr.
MUSC 636	Advanced Technology in Music Education	2 cr.
MUSC 640	Formative Assessment and Action Research in Music Education	2 cr.

III. MUSIC EDUCATION SPECIALIZATION COURSES (6 CR.)

Students may choose from the following courses:

EDSP 523	Education Programming: Gifted Learners	3 cr.
EDSP 577	Assessment of Student Learning	3 cr.
EDSP 624	Social, Emotional, and Cultural Factors in the Education of Gifted Learners	3 cr.
EDEX 569	Education of Persons with Emotional, Behavioral Disorders, Learning Disabilities or Brain Injury	3 cr.

EDEX 578	Education of Persons with Mental Retardation, Developmental Disa and Physical/Multiple Disabilities	3 cr.
EDSP 704	Advanced Educational Psychology	3 cr.

IV. MUSIC EDUCATION SPECIALIZATION ELECTIVES (6 CR.)

Students may choose from the following courses:

MUSC 503	Practicum in String Pedagogy	1 cr.
MUSC 535	Music for the Exceptional Student	2 cr.
MUSC 537	Techniques for the Marching Band	2 cr.
MUSC 545	Summer Music Workshop	1-3 cr.
MUSC 628	Contemporary International Approaches to Elementary Musim Wc	

COURSE SCHEDULING FOR M.A. PERFORMANCE STUDENTS

faculty members to comprise a recital committee. This committee will hear the program no less than two weeks prior to the recital date and determine whether the student is ready for public performance. The committee members will also hear the recital and provide feedback to the advisor, who will enter the final grade.

Following the recital and before the end of the term, students must submit a copy of the recital program as well as an audio recording of the recital to the Graduate Coordinator. EXCEPTION: If the recital is recorded by the department's contracted recording technician, Al Teare, he will submit a recording to the library for its archive and no other recording submission is necessary. However, the student should still submit a copy of the program to the graduate coordinator.

RECITAL AND THESIS OPTION:

Students who ALSO wish to complete a written thesis will still follow the steps above, but they will register for MUSC 795 instead of APMU 740. For the written component, they must follow the thesis process defined by the School of Graduate Studies and Research (see <https://www.iup.edu/graduatestudies/resources/currentstudents/research/thesisdissertationinformation/>). This begins with the online Research Topic Approval, which must be approved prior to beginning the research. Please note the following deadlines for submitting the RTAF and the Thesis. Since several people must examine and sign these documents, students should complete each step as soon as possible prior to the deadline.

For written theses (MUSC 795), each student, along with her or his advisor, will arrange for a defense prior to the deadline for the semester. The defense is closed to the public and only the student and the members of the committee.

EVALUATION OUTCOME FOR APMU 740 AND MUSC 795

Students will receive a grade for APMU 740 (Recital) or MUSC 795 (Thesis). A passing grade shall indicate that the student is allowed to complete the program and graduate; any grade less than B indicates that the student must retake APMU 740 or MUSC 795, according to the Graduate Course Repeat Policy (<https://catalog.iup.edu/content.php?id=7&navoid=977>).

Effective fall 2017 for students admitted and students admitted after Dissertation and thesis credits will be assigned Pass or Fail as the final evaluation outcome for the taken credits and carry no quality points weighted towards a student's CGPA [This does not apply to APMU 740].

Ongoing Dissertation and Thesis students admitted "prior" to fall 2017 – Dissertation and thesis credits will be assigned a letter grade as the final evaluation outcome for the credits taken and carry quality points weighted towards a student's CGPA for the number of dissertation credits required for the program. "Extended" dissertation credits are not calculated into a student's CGPA [This does not apply to APMU 740].

M.A. IN MUSIC EDUCATION: COMPREHENSIVE EXAM

All students completing the M.A. in Music Education must pass the comprehensive exam. This exam is designed to assess each student's understanding of class content, but more importantly, it is designed to assess how the student integrates that understanding into her or his overall pedagogy and philosophy of music teaching. The exam will be scheduled in the semester that the student graduates. Students should contact the graduate coordinator prior to the start of their final semester to schedule the exam. The coordinator will select three members of the music education committee, who will evaluate the exam.

The exam is scheduled for two weeks, beginning on a Friday at noon and ending at noon on a Friday two weeks later. The student will answer each question within the two-week period.

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For Information regarding the Bereavement-Related Class Absences policy, view the Graduate Catalog: www.iup.edu/gradcatalog

Continuous Graduate Registration for Dissertation and Thesis
www.iup.edu/gradcatalog

*Note: Admission effective fall 2017 and after Masters thesis, MFA thesis and/or doctoral dissertation students beginning the program fall 2017 and thereafter adhere to the following Continuous Graduate Registration policy for Dissertation and Thesis.

Following completion of course work, including internship or practicum; (excluding comprehensive qualifiers) all doctoral and masters thesis students must be continuously enrolled for at least one credit of dissertation or thesis each semester (Fall and Spring) annually, through the graduation of the student or until the time limit is exceeded. There is no separation between completions of course work, internship or practicum and initiation of dissertation or thesis credit registration.

Once the student has registered for the number of dissertation credits required by the program of study (typically nine or twelve), or the number of thesis credits required by their program of study (typically three to six), she or he must register for one dissertation or one thesis credit each semester (Fall and Spring) annually through the graduation of the student or until the time limit is exceeded (See Time Limitation Policy for doctoral students). For this period, the student will be considered a full-time masters student.

All dissertation and thesis credits will be pass/fail credits. Students must complete the minimum number of dissertation or masters thesis credits required by their program, but may take additional dissertation or thesis credits as is necessary to comply with the Continuous Graduate Registration for Dissertation and Thesis policy.

Until the dissertation or thesis is successfully defended, the grade assigned to each registered credit will be "R". Upon successful completion of the dissertation or thesis, the grade assigned by the dissertation or thesis committee will apply to all registered dissertation or thesis credits. Students must pay university fees for all credits (equal to the non-mandatory fees), and may choose to pay the Wellness Fee.

*Note: Admissions prior to fall 2017: doctoral dissertation students and MFA thesis students beginning the program "prior" to fall 2017 will follow the former Continuous Dissertation, MFA Credit, Extended Credit Registration policy which applies to doctoral and MFA students only.

Following completion of all course, language, and skill requirements and of the comprehensive examination requirement where applicable, doctoral and M.F.A. students must enroll for at least one credit of dissertation or thesis each semester (Fall/Spring).

Once the student has registered for the number of dissertation credits required by their program of study (typically nine or twelve), or the number of thesis credits required by their program of study (typically three to six), she or he must register for one extended credit each semester (Fall and Spring) annually through the graduation of the student or until the time limit is exceeded (See Time Limitation Policy for doctoral or master's students). For this period, the student will be considered a full-time doctoral or M.F.A. student.

Until the dissertation or thesis is successfully defended, the grade assigned to each registered credit will be "R". Upon successful completion of the dissertation or thesis, the grade assigned by the dissertation or thesis committee will apply to all registered dissertation or thesis credits, including the extended credits. Students must pay university fees for all credits (equal to the non-mandatory fees), and may choose to pay the Wellness Fee.

The student's graduate record will be identified as a Graduate Fresh Start. No graduate credits earned in a program in which the student was dismissed are permitted to be transferred to the Graduate Fresh Start degree. Any other transfer credits must meet the [IUPUI Transfer Credit](#)

Students seeking a degree under the Graduate Fresh Start are not permitted to repeat a previously completed course from the program in which the student was dismissed and have it count towards improving the grade.

Title IX Reporting Requirement

For more information regarding Title IX Reporting Requirement, view the Graduate Catalog:
www.iup.edu/gradcatalog

Transfer of Credits(Effective Fall 2017) Policy

www.iup.edu/gradcatalog

A student may transfer graduate credits from another institution, with Department approval, up to one-third (1/3) of the required credits for the graduate student's program. The graduate courses must have been taken from a regionally accredited institution, within the past five years, and the grade earned must be a "B" or its equivalent or better. The time limitation rule and residency requirements pertain without modification to transfer credits.

RESEARCH

Students are encouraged to carry out research projects, including performance projects. For travel or other resources needed for student research, IUP can help you find funding. See the resources at:

<http://www.iup.edu/research/resources/funding>

For M.A. in Music Education students who choose to complete a thesis, be sure to visit the Graduate School pages on conducting responsible research, including the IRB of human subjects:

<http://www.iup.edu/research/resources/conducting-responsible-research/>

For additional information, visit:

APPENDIX: GRADUATE RECITAL PROPOSAL FORM

(Due to the Graduate Coordinator by September 15 for a Fall recital or December 1 for a Spring recital).

STUDENT'S NAME: _____

PERFORMING MEDIUM: _____

ADVISOR (MAJOR APPLIED TEACHER): _____

