



## **IUP Graduate Handbook**

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*Education, Training, and Instructional Technology*

Department of Professional Studies in Education

Handbook Updated 2022-2023

**Education, Training, and**

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## Introduction

Welcome to the Education, Training, and Instructional Technology M.A. program in Instructional Design and Technology (ETIT-IDT) at Indiana University of Pennsylvania. By deciding to pursue your graduate degree in the Department of Professional Studies you are joining a dedicated and unique community of scholars who are passionate about education and training across diverse environments and contexts. For more information about our program, check out our [Student Guide](#).

## IUP's Civility Statement

As a university of different peoples and perspectives, IUP aspires to promote the growth of all people in their academic, professional, social, and personal lives. Students, faculty, and staff join together to create a community where people exchange ideas, listen to one another with consideration and respect, and are committed to fostering civility through university structures, policies, and procedures. We, as members of the university, strive to achieve the following individual commitments:

**To strengthen the university for academic success**, I will act honestly, take responsibility for my behavior and continuous learning, and respect the freedom of others to express their views.

**To foster an environment for personal growth**, I will honor and take care of my body, mind, and character. I will be helpful to others and respect their rights. I will discourage intolerance, hatred, and injustice, and promote constructive resolution of conflict.

**To contribute to the future**, I will strive for the betterment of the community, myself, my university, the nation, and the world.

## Affirmative Action

<https://www.iup.edu/registrar/catalog/index.html>

## Title IX Reporting Requirement

<https://catalog.iup.edu/index.php>

## Student Conduct and Student Rights

<https://www.iup.edu/studentsupportandstandards/policies/index.html>  
<https://www.iup.edu/registrar/catalog/index.html>

## Department of Professional Studies

For more information about the Department of Professional Studies in Education, check out our website:  
<https://www.iup.edu/pse/>

### Mission Statement and Program Objectives

The ETIT-IDT M.A. helps students acquire knowledge and skills in theory and research in instructional design, training, adult education, and in the applications of current and emerging instructional technologies in education and training.

Upon completion of the program, students will be able to:

1. Design education and training programs for a variety of settings and learners, including goals and objectives, learning content, assessment, and evaluation plans.



## Programs and Degrees

### Master's Program

Education, Training, and Instructional Technology (ETIT) combines instructional technology with distance education technology, and adult education and training. Our unique curriculum prepares IDT students for the education and training jobs of tomorrow.

**Internship/Electives**

ETIT non-





## Degree Completion

### Program Completion

The non-thesis option is the most popular program completion format for most of our ETIT students. This option leads to a digital portfolio that can be instrumental in securing employment as an instructional designer, trainer, or education technology professional. Students electing the non-thesis option must complete 24 hours of coursework and six hours of internship and/or elective credit (a total of 30 hours).

Students can elect to do a thesis or take the non-thesis option. Students electing the thesis option must complete 30 hours of course credit and three hours of thesis credit (36 hours total). Students electing the thesis option will select a committee of at least three faculty members and complete a thesis project. For information on IUP policies pertaining to writing a thesis, please refer to the

**The Following University and SGSR policies can be found at**

<https://www.iup.edu/registrar/catalog/index.html>

Academic Good Standing

Academic Integrity

Bereavement-Related Class Absences

Continuous Graduate Registration for Dissertation and Thesis

Grade Appeal Policy

Graduate Fresh Start Policy

Graduate Residency Requirement

Leave of Absence Policy

## Signature Page

Please follow this link to electronically submit your signature page by October 1, 2022:

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