Samuel H. Smith, chair of the Council of Trustees, called the meeting to order.

# <u>Attendance</u>

The following council members were present:

Mr. Samuel H. Smith, Chair Mrs. Joyce R. Fairman, Treasurer Mr. Glenn M. Cannon, Secretary Mr. Caleb N. King Mr. James C. Miller Mr. David Osikowicz Mr. Nathan T. Spade

The following council members were

# TUP COUNCIL OF TRUSTEES EXECUTIVE SESSION

The IUP Council of Trustees met in executive session this day to discuss personnel issues, collective bargaining/labor relations matters, acquisition of real estate, litigation, and other privileged and confidential matters.

# READING AND CONSIDERATION OF THE MINUTES

The following motion was approved:

THAT THE MIN

Minutes of the Council of Trustees' Meeting -

### **Budget Status Report**

Dr. Wooten provided a status report regarding the Educational and General budget for the period of July 1, 2017, through November 30, 2017.

### Proposed Student Fees, 2018-19

Dr. Wooten provided an overview of the 2018-19 proposed fee summary. A justification booklet containing the supporting documentation for the proposed fees was provided to each member of the Council of Trustees for review. The 2018-19 proposals will be submitted for approval at the March 2018 Council of Trustees meeting.

#### Performance Funding Results

Barbe Moore provided a review of performance funding dollars received based on the fiscal year 2016-17 results.

### **Emergency Operations Plan Update**

Training on the new Emergency Operations Plan was provided to Cabinet members in October and is being scheduled for other Incident Response Team members during the winter break. The Emergency Operations Center build-out in University Towers has been finalized and is now operational. The director of Public Safety is serving as a member of the Indiana County Emergency Management

participated in the PEMA-sponsored Indiana County Winter Weather Emergency exercise on December 6, and IUP Public Safety personnel are in Pittsburgh today, December 14, for the Region 13 Security

All Public

Safety supervisors have participated in FEMA-sponsored webinar training that explains the newly released updates to the National Incident Management System protocols.

#### REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

Glenn M. Cannon presented the following report:

#### Approval of Senate Actions

The Academic Affairs Committee recommended 2016

Program revisions approved at the November 7, 2017, meeting of the University Senate. These revisions are as follows:

From the Women and Gender Studies committee, revision of the Women and Gender Studies Minor

A new Applied Associate in Culinary Arts program from the Academy of Culinary Arts approved at the September 12, 2017, meeting of the University Senate

A new Master of Science in Strategic Communication from the Communications Media Department, approved at the September 12, 2017, meeting of the University Senate

- A new track approved at the October 3, 2017, meeting of the University Senate:

  In the Bachelor of Arts in Political Science, a new track in homeland security from the Political Science Department
- New minors approved at the October 3, 2017, meeting of the University Senate:

  Restaurant and Food Service, Hotel and Lodging Management, and Special

  Event/Tourism Management minors from the Hospitality Management Department
- New minors approved at the November 7, 2017, meeting of the University Senate:

  In Professional Leadership and in Community and Civic Leadership from Teamwork and Leadership Studies
- Program deletions approved at the November 7, 2017, meeting of the University Senate:
  Associate in Science in Electro-optics program from the Department of Physics
  The Bachelor of Arts in Chemistry, as well as the Bachelor of Arts in Chemistry/Premedical Track, from the Department of Chemistry
- Program moratorium approved at the November 7, 2017, meeting of the University Senate:

  The MEDU track within the Master of Education by the Department of Professional
  Studies in Education

Program title change from the Department of Anthropology for the Bachelor of Science in Education Social Science Education/Anthropology Track to the Bachelor of Science in Education Social Studies Education/Anthropology Track, approved at the November 7, 2017, meeting of the University Senate.

The following motion was approved:

THAT THE COUNCIL OF TRUSTEES APPROVES THE SENATE ACTIONS THAT WERE APPROVED AT THE SEPTEMBER 12, OCTOBER 3, AND NOVEMBER 7, 2017, MEETINGS OF THE UNIVERSITY SENATE AND SUBSEQUENTLY APPROVED BY PRESIDENT DRISCOLL.

### Archives and Special Collections

Harrison Wick provided an excellent overview of the archives and special collections housed at IUP. He shared examples of various artifacts he stores, including the 1931 Homecoming football, a video of the 1936 commencement procession, and a petition signed by President Abraham Lincoln from extensive Lincoln collection. Mr. Wick also shared examples of some rare books purchased through endowments made to the library. These include a first-edition Origin of Species (1859), by Charles Darwin. IUP has one of only 1,250 copies made and is one of only 164 libraries, including those at Harvard and Duke, that has this first-edition volume. Other rare books he shared include an illustrated Spanish manuscript on goat skin from 1635 and a rare volume of Paradise Lost. IUP Special Collections and University Archives houses IUP records such as the Council of Trustees minutes from

1871-72 to the present, Pennsylvania manuscripts including an extensive library from the Rochester and Pittsburgh Coal company, as well as the rare book collection. Mr. Wick highlighted the role that archives and special collections play for IUP faculty members and students and for the academic community at large.

REPORT OF THE STUDENT AFFAIRS COMMITTEE

The strategic plan will be finalized in the coming months.

ng on

they adjust to college life.

### REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE

James C. Miller, chair of the University Advancement Committee, presented the following report:

#### Discussion:

The University Advancement Division update began with a report from Khatmeh Osseiran-Hanna, interim vice president.

Ms. Osseiran-

strategic plan of the university. She gave an overview of the goals for fiscal year 2017-18, which

students, both on campus and in the community, in support of the university strategic plan.