

## Centers & Institutes Directors Minutes: September 18, 2012

C&I Directors Attending: Ms. Lisa Bash-Ward, IntercollegiaTJ 0 4E1 <</M 4E1 oItuftece2-(e)-4(c)t6(to)i

### Updates

€ Dr. Creely called the meeting to order at 12:00 pm and thanked all the centers for returning their annual reports on the last of the month. The Advisory Board meeting (held on 9/13/12) gave rise to three main ideas from that meeting that were shared.

- 1) The board feels that the website services that were offered last year were a good idea and that they should be continued this year. There was an Announcement sheet (attached) distributed with a call for Proposals. The deadline is end of business on **Monday, October 1, 2012**.
- 2) There was discussion on whether or not there might be a better way to group the meeting every month so that the entire C & I did not meet as a whole, but instead there were separate meetings for those C & I that share similar goals, concerns, and interests.
- 3) There was an interest from the board to set up a “fact sheet” about each C & I that the SGSR would distribute to show the value of each to the community as a whole.

- € Dr. Wisnicki noted that not all C & I have “economic” value and that they don’t all yield money in the same way. Dr. Creely said that the blanket term “value” with no designation could apply to all C & I and that the term “community” can include not just the community of Indiana, PA and beyond but also an academic “community of scholars.”
- € Dr. Giever said that he felt that the smaller group meeting were a good idea and that some C & I might even want to team up together for bids, and that it might make for stronger marketing.
- € Dr. Runge noted that right now we group the C & I into four categories, but that we might need to expand that into five or six categories.
  - € Dr. Creely agreed and said that she would like each C & I to see where they are listed on the Research page of IUP’s website and make sure that they feel they are listed under the right category. She noted that some C & I might even be listed on more than one page. Here is the link to the page where all C & I are listed now: <http://www.iup.edu/research/centers/default.aspx> (Please make sure each link works to your own individual page, let Dr. Creely or Jean Serio know if they do not so that it can be fixed)
- € Mr. Gualardo proposed that coming up with a new name for the C & I that is a “catch-all” term since there are many people outside of academia that have

It was discussed collectively that at next month's (October) new interest groups could be formed so that in Nov and December the groups could start meeting.

- € Dr. Creely said that the C & I reviews were right on schedule, with 2/3 already completed and that the rest should be completed this year. The C & I that are a part of Eberly will have reviews in the Fall.
- € Dr. Creely also provided an update on the status of the CECI contract form. The form itself was outdated and, building on the initial efforts of the University auditor, a committee formed to develop a new business practice for processing the forms and to draft a new form since implementation of Perceptive (the new, on-line form creation and routing software) is delayed indefinitely. In the absence of Perceptive, the new form will be a PDF that will be able to be filled out online and printed out for signature then routed. As of right now there is not an electronic signature option so original signatures are still required. However, the new form will significantly decrease the time in which it takes for payment and feedback.
- € Dr. Creely adjourned the meeting at 12:46 p.m.

Respectfully submitted,

Amy Klemm