

Centers & Institutes Directors Meeting

Minutes: March 24, 2011

C&I Directors Attending: Francisco Alarcon, Center for Statistics Education in PA
Don Gamble, Center for Career & Technical Personnel Preparation
Mary Anne Hannibal, Center for Teaching Excellence
Carl Luciano, Biotechnology Research Institute
Tony Palamone, Small Business Incubator
Lou Pesci, Center for Highway Safety
Marie Ruddock, Center for Family Business
Tim Runge, Center for Gifted Education and Child Study Center
Karen Stein, Speech, Language & Hearing Clinic
Bob Wilson, Institute for Mine Mapping & Archival Procedures

Others Attending: Robert Bowser, Procurement Services
Hilliary Creely, School of Graduate Studies & Research
Steve Dale, Office of the President
Bob Deemer, Budget Office
Tammy Hamilton, Grants Accounting
Ute Lowery, IUP Research Institute
Tim Mack, School of Graduate Studies & Research
Lindsey McQue, IUP Research Institute
Susie Sink, Fiscal Affairs
Rick White, Financial Operations

- Dr. Creely said the year reviews for the centers and institutes were going well and are on schedule.
- Dr. Creely explained that the meeting topic would be a discussion of best practices for setting rates and billing outside and inside (IUP) clients.
 - o Dr. Alarcon said that this topic should be directed only to the centers who want to charge for services. Dr. Creely said that each center director should decide if charging for services is desired.
 - o Mr. Wilson said that there is very little flexibility at the university.
 - o Ms. Ruddock said that her college dean would prefer that her center does not charge for services, but she has found that a nominal fee for workshops increases attendance.
 - o Mr. Palamone said this is a timely discussion, considering the current budget situation. He also said that clients who pay for services may expect much more than a center is used to providing.

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