

The October 7, 1997 meeting of the University Senate was called to order by Chairperson Alarcon at 3:15 p.m. in the Alumni Auditorium.

The following Senators were excused from the meeting: Bencich, Bencloski, Bower, Cojocar, Curey, Eck, S. Ender, Goldsmith, Johnson, Kilwein-Guevera, Kolb, Maggiore, McGonigal, Merlo, R. Mutchnick, Piwinski, Rittenberger, Soltis, G. Walz, Zuraikat.

The following Senators were absent from the meeting: Abrams, Ault, Baker, Baran, Bevington, Black, Bonikowski, Boylon, Bukartec, Bullard, Bynum, Camp, Condino, Currie, DeCoster, B. Ender, Fisher, Halstead, Hare, Harrison, Hurley, Maines, Mancuso, McFerron, Mondol, Neff, Nesteil, Niebauer, Numan, Nunn, Receski, Riesenman, Ruffner, Russel, Savova, Sehring, K. Smith, Stanley, Taiani, Treaster, Vella, Villalobos, Vold, MM Williamson, B. G. Wilson.

The minutes of the September 9, 1997 senate meeting were

is the Senate representative to this very important committee. They expect to have a new draft ready in November.

--Chairperson Broad

--Chairperson Neusius

Chairperson Neusius presented a motion to approve the revised IUP Senate Fellowship Awards Application Guidelines (Appendix A). After much debate, the motion was _____ (42 for; 67 against; 8 abstentions) as the the senate found the proposed guideline to be too focused on obtaining external funding. Speaking against the motion, Senators Broad and others pointed out that the proposed guidelines will fail to fund important research projects that will not suit the interests of external funding agencies.nal

The Senate _____ the following program revision

1.

Department of Human Development and Environmental Studies

| _____

| _____

| _____

The Senate Fellowship Grant Program is a short-term, project-oriented program of research and creative project support. The primary objective of the program is to provide Aseed@ support for projects that are likely to develop into more extensive undertakings eligible for funding from an external source. Additional related objectives of the program

proposals must clearly demonstrate significant involvement of all joint investigators.

The proposal is evaluated by a college research committee (CRC) composed of one faculty representative elected from each department of the college and the college dean or his/her designee, who shall chair and organize the committee. The function of the CRC is to evaluate the merit of each proposal and to make a recommendation to the University Senate Research Committee (USRC) by submitting to the USRC a ranked list of all proposals submitted in the college.

Proposals are ranked by the CRC on the basis of priority scores (25 points) assigned by committee members and averaged by the CRC chair. Each proposal must address present and future potential of the project for external funding. Failure to address this issue will result in disqualification of the proposal in question. The 25 points will be distributed as follows:

1. Project Originality and Significance (5 points)

The proposal must address the extent to which the project is original and significant research or creative teaching. This should be written in non-technical language that a colleague in another discipline can understand. Points to be considered include but are not limited to:

- a. The extent to which the project advances IUP's mission as an institution of higher learning.
 - b. The development of new methods or techniques or the application of methods and techniques in new areas.
 - c. Research or teaching which combines different disciplines or subdisciplines in new and innovative ways.
 - d. Support from relevant literature which indicates the originality and significance of the research or creative teaching project.
 - e. Any other points which detail the value of this project as original and significant research or creative teaching.
2. Project Design and Feasibility of Completion (5 points)

The proposal must clearly define the objectives of this project and how they will be met. The methods of pedagogy or research design will be evaluated on appropriateness and adequacy for meeting the objectives. If it is a joint proposal, the contributions of each investigator must be clearly described.

The project is to be carried out within the grant period which begins with the new fiscal year July 1, 1998. Final reports are due on October 1, 1999. A timeline must be included which details how the project will be concluded within the grant period. The question of resources must be addressed. Indicate availability of any necessary resources not provided under this grant proposal. If resources are required from other pending grant applications, how will this contribut.sces s s (

3. Project Plan for External Funding (5 points)

The proposal should clearly outline the investigator's plan for how this project will lead to the submission of future external proposals. Be as specific as possible regarding timelines and funding sources.

4. Investigator's Ability To Complete Project (5 points)

An important consideration will be whether the researcher has the qualifications to conduct this project. Appropriate previous research and its outcome should be discussed. If this is a new area of research, how has the investigator prepared for it? Present any unique qualifications, certifications, or credentials needed to carry out this project. Letters of support may be included which indicate the investigator's ability to carry out this project.

5. Budget (5 points)

Points will be awarded on the basis of the detail and accuracy of the proposed budget and budget explanation.

Before averaging scores on each proposal, the committee chair will delete the highest and lowest scores. When ties in the ranking occur, rankings are set through discussion and vote.

After it receives ranked proposals, the USRC will establish a priority schedule for the proposals that have been ranked by the CRCs. The USRC will not alter the order of the ranking of any list forwarded to it by the CRCs. However, the USRC will determine the relative importance of the projects referred to it by all of the CRCs and establish its own ranking of all proposals submitted. This ranked list will be submitted to the Associate Dean for Research in the Graduate School, who will distribute the funds beginning with the highest ranked proposals and continuing until funds reserved for the program are exhausted.

After the fellowship project has been completed, the grantee will submit a final report to the Associate Dean for Research in the Graduate School.



IUP
SENATE RESEARCH COMMITTEE
APPLICATION FORM FOR SENATE FELLOWSHIP GRANTS
(To Be Typed/Word Processed)

NAME: _____ RANK: _____

DEPARTMENT: _____ INITIAL YEAR AT IUP: _____

PROJECT TITLE: _____

AMOUNT REQUESTED: \$ _____ CONTRIBUTED BY OTHERS: \$ _____

(Please circle one)

(3 6) HOURS RELEASE TIME REQUESTED AND APPROVED BY CHAIR.

SUMMER SALARY REQUESTED: YES _____ NO _____

PREVIOUS SENATE GRANT SUPPORT (List most recent first and work back)

<u>YEAR</u>	<u>AMOUNT FILED</u>	<u>REPORT</u>	<u>BRIEF</u>	<u>TITLE</u>
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1. _____

2. _____

3. _____

EXTERNAL FUNDING PROPOSALS SUBMITTED

<u>YEAR</u>	<u>AGENCY</u>	<u>AMOUNT</u>	<u>AWARDED</u>	
			<u>REQUESTED</u>	<u>YES</u> <u>NO</u>

1. _____

2. _____

REQUIRED SIGNATURES

In the space provided below, present a concise single-spaced summary of the proposed project. This abstract should be written in non-technical style so that any educated reader can understand the project.

Project Originality and Significance

Project Design and Feasibility of Completion

Project Plan for External Funding

Investigator's Ability to Complete Project

Budget

Total Score

Ranking by College Committee

|

-
- a. Senate Fellowship Grants have a maximum of \$5,000.00 per individual participating in the project. If two or more faculty submit applications, a maximum of \$10,000.00 may be requested.
 - b. Funds must be spent or encumbered within IUP's specified fiscal year: July 1 to June 30. Wages and other personnel costs must be spent within the specified fiscal year, while IUP purchase cutoff dates must be followed for other items. Please note that personnel costs must include salary and fringe benefits. Please consult the Payroll Office (x2510) for this information as the application is prepared.
 - c. Standard IUP and SSHE forms and regulations must be followed in spending award money. For example, if travel is involved, all SSHE and local regulations must be followed: Request for SSHE Car Forms and all other applicable forms must be submitted.
 - d. All items purchased are the property of IUP.
 - e. On-campus services and facilities must be used when there is a choice.
 - f. The IUP Budget Office and Purchasing Office should be consulted when questions arise concerning items to be purchased with University funds.

- a. Equipment
- b. Books and microfilms
- c. Interlibrary loans
- d. Reproductions of material by IUP facilities on campus: printing, copying, filming, duplication, and reproduction by an outside source of material not readily acceptable.
- e. "Office" and "educational" supplies, as defined in SSHE system regulations.
- f. Undergraduate student time, arranged either at a fixed price for the job or at the hourly rate currently authorized by IUP.

- I. Replacement salary for the fall and/or spring semesters, normally not to exceed one-fourth time. The applicant must submit with the proposal the written approval of the department and the appropriate college dean.
 - j. Travel for research purposes according to IUP regulations.

- a. Thesis and dissertation costs. (Discuss other possible mechanisms of support with your college dean and the Dean of the Graduate School and Research.)
- b. Duplicate awards with SSHE Grant Funds. While an individual may use SSHE grant funds and senate funds to complete the same project, funds may not cover duplicate items.
- c. "Submission" and "Application" costs for articles and books. (Once again, alternative funding possibilities should be explored.)
- d. Graduate Assistants. (Graduate assistantships are awarded by the Graduate School.)
- e. Tuition and associated costs of lessons and study.