

APSCUF president is being scheduled. We will keep the Senate informed regularly of the progress of these bodies.

PROVOST'S REPORT (Dr. Staszkiwicz)

I am pleased to report that the first meeting of the Academic Council took place yesterday with over 40 persons attending. The Council consists of the Deans' Council, Associate Deans' Council, Council of Chairpersons, chairperson of the Senate and the chairperson of the Senate Rules Committee, co-chairs of the Senate Graduate Committee and the Senate's University-wide Undergraduate Curriculum Committee, the President and Vice President of APSCUF, and the APSCUF meet and discuss chairperson. I believe this inaugural meeting was extremely positive and will make a major contribution to the strengthening of shared governance. One of our first projects will be to work toward a draft academic strategic plan that can be used to drive the University's planning efforts. I want to thank the members of the Academic Council for their willingness to become involved and to provide leadership.

Recent emails have circulated reporting that I have made a proposal to move the Learning Center from Indiana to Punxsutawney. While I've responded via email to several individuals, spoken at the Council of Chairpersons on this topic and brought it up again last night at the new Academic

NON-CREDIT COMMITTEE (Chairperson Barton)

See Appendix A, page 6. No report was given but Appendix A was read to the senate.

RESEARCH COMMITTEE (Chairperson Guth)

The USRC met on February 5, 2002 and reviewed proposals. The committee awarded \$9,855 in grants to the following individuals:

Dr. Francisco E. Alarcon received \$1,500 to present his paper “Teaching an Interactive Mathematics Course for Liberal Studies over the Web” at the 2nd International Conference on the Teaching of Mathematics at the Undergraduate Level in Greece.

Dr. Abbas J. Ali received \$1,200 to present his paper “Islamic Perspectives on Organizational Development” at the International Management Development Association Conference in Turkey.

Dr. Robert Boldin received \$750 to present his paper “Japanese Yen and the S & P Stock Index Linkage: Evidence in the Spot and Future Markets” at the Annual Financial Managem

STUDENT AFFAIRS COMMITTEE (Chairperson Hall)

The next committee meeting will be held on March 19, 2002 on Foster-West at 3:30 p.m.

UNIV. DEVELOPMENT AND FINANCE COMMITTEE (Chairperson Domeracki)

The next meeting of this committee will be on March 12, 2002. Presented plans/reviewed the Oak Grove renovation, which will begin over spring break. Dr. Jerry Pickering addressed the senate, providing information in regards to the pruning and trimming of trees in the oak grove, and the overall Arboretum project that will be called the "Allegheny Arboretum at IUP."

ACADEMIC COMMITTEE (Chairperson Andrew)

See Appendix B, page 7 for committee report.

AWARDS COMMITTEE (Chairperson Jackson)

The committee met two times in February and the awardees for this year include John Zhang/Research; Edward Simpson/Creative Arts; Veronica Watson/Service and Larry Kruckman/Teaching.

**UNIVERSITY-WIDE UNDERGRADUATE CURRICULUM COMMITTEE
(Chairpersons Sechrist and Numan)**

See Appendix C, page 9 for this committee report.

GRADUATE COMMITTEE (Chairpersons Kondo and Chambers)

See Appendix D, page 35 for this committee report.

NEW BUSINESS

Senator Lamberski brought up a question regarding whether a departments' renaming and re-missioning had to go to the Senate. Chairperson Nowell asked the Rules Committee Chair to look into that issue, and Senator Radell will report back to the senate in the future.

ADJOURNMENT

With no further business, the meeting was adjourned at 4:59 p.m.

Respectfully Submitted,

Jonathan B. Smith, Ed.D.
Secretary-IUP Senate

APPENDIX A
SENATE NONCREDIT COMMITTEE
CHAIRPERSON BARTON

For Information

February 12, 2002

Robin Gorman, Director of Workforce Development and Community Programs for the School of Continuing Education, provided an overview of many noncredit programs and activities of the School of Continuing Education. The activities include conferences, which attract nearly 6,000 per year; Act 48 training for teachers; workshops for professionals in management, health fields; and community programs. Additionally, through state-funded programs, IUP has been able to provide nearly 2 million dollars in training funds to approximately 70 companies in the region.

APPENDIX B
Academic Committee
Chairperson Andrew

For Senate Action:

**ACTION NOT TAKEN BECAUSE THE
INDIVIDUAL COURSE WITHDRAWAL
POLICY WAS ACCIDENTALLY OMITTED**

Revisions to the Total University Withdrawal Policy and the Individual Course Withdrawal Policy.

The Academic Committee presents the following revisions to the Total University Withdrawal Policy and the Individual Course Withdrawal Policy.

Rationale for Revisions:

- A. The current Total University Withdrawal Policy does not specify a deadline after which Total University Withdrawals may no longer be processed. The revised policy sets a deadline for Total University Withdrawals commensurate with the deadline for Individual Course Withdrawals, which is the two-thirds point of the semester for Fall, Spring, and Summer parts of term.
- B. The current policy does not provide clear guidelines for exceptional cases. The revised policy specifies the grounds for requesting, processing, and granting exceptions.

1. THE TOTAL UNIVERSITY WITHDRAWAL POLICY

PURPOSE: The Total University Withdrawal policy provides students who are unable to complete a semester with the option of withdrawing from all classes, and thus from the university, for that semester.

DEADLINE: During the Fall and Spring semesters, Total University Withdrawals may be processed between the first day of classes and the end of the tenth week of the semester. During summer parts of term, the deadline is the two-thirds point of each summer course for which the student is registered.

EXCEPTIONS:

Late Withdrawal: Any undergraduate student who needs to withdraw from the university after the deadline must process a waiver through the office of the dean of his or her college. Approval of the waiver is contingent upon documentation of catastrophic circumstances preventing the student from completing the semester. Approved waivers must be submitted to the Advising and Testing Center and attached to the Total University Withdrawal form for processing as below.

APPENDIX C
University-Wide Undergraduate Curriculum Committee
Co-Chairpersons Sechrist and Numan

For Information:

1. Liberal Studies Committee Report:

Approved the change in the mathematics requirement for the B.S. in Accounting to MATH 115.

Approved the change in the Social Sciences category for the B.S. in Fashion Merchandising.

Approved HIST 208 as a Liberal Studies Electives and a Non-Western Cultures course.

2. The following courses have been approved by the UWUCC to be offered in a distance education format:

BTED 101 Microbased Computer Literacy

COMM 445 Applications and Techniques of Motion Pictures

For Action:

1. Department of Accounting

A. New Courses:

1. **ACCT 303 Financial System Analysis** 3c-0l-3sh **PASSED**
Prerequisite: Grade of C or better in ACCT 202

This course focuses on preparation and analysis of financial information for business performance and financial condition decisions. Financial accounting software will be integrated throughout the course to demonstrate financial accounting system design. Basic accounting standards, concepts and current issues underlying financial reporting will be reviewed.

Rationale: This course will replace ACCT 412 Advanced Cost Accounting as a required course for accounting majors and minors. The course prerequisite will be earning a C or better in ACCT 202 Accounting Principles II that completes the introductory accounting sequence.

This course is also highly recommended for all business majors in that it is designed to acquaint these students with additional common accounting terminology and financial information systems found regularly in business and financial environments. In addition, this course will allow future business professionals to further their understanding of the interrelationships underlying financial reporting and how successful businesses process and utilize financial

data to determine competitive position while signaling present and future success to financial system users.

2. ACCT 432 Forensic and Internal Auditing 3c-01-3sh PASSED

Prerequisites: ACCT 303, Junior Standing

This course introduces students to forensic auditing in fraudulent financial reporting and employee theft. This course also covers the foundations of internal auditing and operational audits performed by internal auditors.

Rationale: This course will include extensive coverage of forensic audit procedures for controlling and investigating fraudulent activities within business organizations. Also, operational audits for adherence to organizational policies are introduced. Along with accounting majors, this course could prove to be particularly beneficial to criminology majors desiring additional accounting training for investigating white-collar criminal activities.

B Course Revisions

1. Course Revision, Number and Catalog Description Change **PASSED**

Total Degree Requirements: 124
(1) Students must meet the grade prerequisite(s) listed in the course description section of the Undergraduate Catalog prior to advancing to the next course.

Total Degree Requirements: 124
(1) Students must meet the grade prerequisite(s) listed in the course description section of the Undergraduate Catalog prior to advancing to the next course.

Rationale: The primary change in the accounting core curriculum will result from the creation of a new required course in financial system analysis (ACCT 303) and the reclassification of ACCT 412 Advanced Cost Accounting from a required to a controlled elective course offering. This change will result in a direct substitution from requiring the old ACCT 412 course and replacing it with the new ACCT 303 Financial System Analysis course.

Accounting majors in this modified curricular framework will be required to complete the SAME number and total hours of required core courses as under the present curricular format. The Liberal Studies mathematics requirement is changing to MATH 115, but the business core requirements will not

2. School of Continuing Education—Program Revision **PASSED (w/8 abstaining)**

Current Program
Bachelor of Science – General Studies

Proposed Program

Liberal Studies: As outlined in Liberal Studies section **53-54**

General Area of Study: **24**

Choose at least 6sh from three of the four areas listed below. At least 12sh must be 300-level or above. Courses should relate to theme developed in Special Interest Area.

Arts, Letters, and Culture Area:

Art, Communications Media, English, French, German, Journalism, Music, Philosophy, Religious Studies, Spanish, Theater

Human Behavior and Development Area:

Anthropology, Health, Home Economics, Psychology, Sociology

Science, Mathematics, and Technical Area

Biology, Chemistry, Computer Science, Geoscience, Mathematics, Physics.

Social and Political Systems Area:

Economics, Geography and Regional Planning, History, Industrial and Labor Relations, Political Science

Special Interest Area: **21**

With approval of advisor, student may select, from any department listed above, courses which focus on a particular need or interest. At least 12sh must be 300-level or above. The program must include either one research course which

department will count toward graduation.
(3) In the application of university policies, the Special Interest Area is considered as the major. Specially, in order to graduate, students must be in academic good standing and attain a 2.00 GPA in the Special Interest Area.

department will count toward graduation.
(3) In the application of university policies, the Special Interest Area is considered as the major. Specially, in order to graduate, students must be in academic good standing and attain a 2.00 GPA in the Special Interest Area.

Rationale:

The only change in the program is the addition of courses from the College of Education in three categories: Human Behavior and Development, Social and Political Systems, and Science, Mathematics, and Technical. These additions will make it possible for students to choose courses from the College of Education to satisfy their particular areas of Special Interest. These changes do not require the creation of any new courses or the revision of any existing courses.

The rationale for this program revision is that the College of Education will be imposing new requirements on majors in certification programs. It is possible, and even likely, that a number of students each year will be disqualified from student teaching because their cumulative grade point average does not meet the state imposed minimum of 2.8 (3.0 as of January 2003), or because of their performance on the Praxis exam. Without successfully completing student teaching, they will not be able to graduate with their chosen major, even though they have satisfied all other criteria for a university degree. The revised General Studies degree will give them an opportunity to complete a program of study culminating in a B.S. in General Studies.

Any particular course offered by IUP in any discipline may be appropriately categorized under any one of the General Areas of Study based on the content of the course as described in the syllabus of record. For example, Children's Literature could be appropriate under Arts, Letters, and Culture, as Digital Instructional Technologies or Technical Writing could be under Science, Mathematics, and Technical. Each student would have the opportunity to develop an individualized plan that would, under advisement, incorporate courses appropriate to the theme.

The College of Education and Educational Technology has an ethical obligation to provide a mechanism for students who cannot complete the prescribed program because of a state or university criteria or personal assessment that prohibits the student from completing his or her program. As education majors, students' programs have been centered in pedagogical as well as educational content issues. Unlike other disciplines, there is no potential fallback plan if student teaching is not completed. Because the practical and applied nature of teaching cannot be fully tested until the semester-long student teaching experience, it is possible for a student to essentially be within weeks of graduation when the inability to complete the program is identified.

Commitment to full inclusion is another aspect of ethical consideration. Students who have identified learning disabilities are fundamentally entitled to inclusion in teacher education programs. However, the challenges of the applied student teaching semester may prove insurmountable. An additional option for reasonable timeliness in degree completion must be available.

3. Department of Marketing**PASSED****A. Catalog Description Change****Current Catalog Description**

The Bachelor of Science in Marketing program is designed to prepare its majors for a wide range of careers in private and public sector marketing including sales, management, retailing, brand management, customer affairs, marketing research, public relations, and international marketing. The program focuses on integrating technical knowledge in all areas of marketing with analytical and communication skills to prepare the students for the challenges of the global competition in the twenty-first century.

Proposed Catalog Description

The Bachelor of Science in Marketing program is designed to prepare its majors for a wide range of careers in private and public sector marketing including sales management, retailing, brand management, advertising, distribution and logistics, customer relationship management, marketing research, public relations, marketing for non-profit organizations, E-commerce and international marketing. The program focuses on integrating technical knowledge in all areas of marketing with analytical and communication skills to prepare the students for the challenges of the global competition in the twenty-first century.

B. New Courses**PASSED**

- 1. MKTG 439 Internet Marketing**
Prerequisite: MKTG 320

3c-01-3sh

- 3. MKTG 441 Export Marketing** 3c-0l-3sh
Prerequisite: MKTG 320
 Students conduct an export feasibility analysis of a consumer/industrial item for a foreign market. Focus is on strategic and procedural aspects of export marketing.

Rationale: These three courses will be electives for Marketing Majors.

C. Course Revision, Number and Catalog Description Change **PASSED**

Current Catalog Description:

MKTG 421 Marketing Research 3c-0l-3sh

Prerequisites: MKTG 320 and QBUS 215

Nature, met6.71 Tm{)][TJET/sTm,/F2 12(e)4(Tm)-9(c)sis(sc)3(72.024 QKT/F1 a)]

E. Program Revision**Current Program****Bachelor of Science--Marketing**

Liberal Studies: As outlined in Liberal Studies section with the following specifications: **54-56**

Mathematics: MATH 121

Social Science: ECON 121, PSYC 101

Liberal Studies elective: BTED/COSC/IFMG 101, ECON 122, MATH 214, no courses with MKTG prefix

College: Business Administration Core **33**

Required courses:

| | |
|--|-----|
| ACCT 201 Accounting Principles I | 3sh |
| ACCT 202 Accounting Principles II | 3sh |
| BLAW 235 Legal Environment of Business | 3sh |
| BTST 321 Business and Interpersonal Comm | 3sh |
| FIN 310 Finance I | 3sh |
| IFMG 300 Info Systems: Theory and Practice | 3sh |
| MGMT 310 Principles of Management | 3sh |
| MGMT 330 Production and Operations Mgmt | 3sh |
| MGMT 495 Business Policy | 3sh |
| MKTG 320 Principles of Marketing | 3sh |
| QBUS 215 Business Statistics | 3sh |

Major: Marketing **27**

Required courses:

| | |
|---|-----|
| ACCT 300 Managerial Accounting | 3sh |
| MKTG 321 Consumer Behavior | 3sh |
| MKTG 420 Marketing Management | 3sh |
| MKTG 421 Marketing Research | 3sh |
| MKTG 422 Seminar in Marketing | 3sh |
| ECON --- Advanced Economics Elective: 300/400-level course | 3sh |

Controlled electives:

| | |
|--|-----|
| Three courses from list: ECON 331, 345 | 9sh |
| MGMT/MKTG 350, MKTG 430, 431, 432, | |
| MKTG 433, 434, 435, 436, 437, 493(3sh max) | |

Other Requirements: **0**

Free Electives: **8-10**

Total Degree Requirements: **124**

Sent back to Committee by vote of 73-23**Proposed Program****Bachelor of Science--Marketing (*)**

Liberal Studies: As outlined in Liberal Studies section with the following specifications: **54-56**

Mathematics: MATH 121

Social Science: ECON 121, PSYC 101

Liberal Studies elective: BTED/COSC/IFMG 101, ECON 122, MATH 214, no courses with MKTG prefix

College: Business Administration Core **33**

Required courses:

| | |
|--|-----|
| ACCT 201 Accounting Principles I | 3sh |
| ACCT 202 Accounting Principles II | 3sh |
| BLAW 235 Legal Environment of Business | 3sh |
| BTST 321 Business and Interpersonal Comm | 3sh |
| FIN 310 Finance I | 3sh |
| IFMG 300 Info Systems: Theory and Practice | 3sh |
| MGMT 310 Principles of Management | 3sh |
| MGMT 330 Production and Operations Mgmt | 3sh |
| MGMT 495 Business Policy | 3sh |
| MKTG 320 Principles of Marketing | 3sh |
| QBUS 215 Business Statistics | 3sh |

Major: Marketing **27**

Required courses:

| | |
|-------------------------------|-----|
| MKTG 321 Consumer Behavior | 3sh |
| MKTG 420 Marketing Management | 3sh |
| MKTG 421 Marketing Research | 3sh |
| MKTG 422 Seminar in Marketing | 3sh |

Controlled electives:

| | |
|---|------|
| Five courses from the following: | 15sh |
| MGMT/MKTG 350, MKTG 430, 431, 432, | |
| MKTG 433, 434, 435, 436, 437, 438, | |
| MKTG 439, 440, 441, 481(3sh max.), | |
| MKTG 482 (3sh max), 493(3sh max), | |
| a maximum of two (6sh) senior level non | |
| MKTG prefix courses from complementary | |
| areas (such as ACCT, COMM, ECON, GEOG, | |
| JRNL, IFMG, MATH, MGMT, PSYC, etc.) to | |
| meet individual student program and career | |
| preparation needs (with advisor permission) | |

Other Requirements: **0**

Free Electives: (Maximum of 5 sh in Business Courses) **8-10**

Total Degree Requirements: **124**

(*) Distribution Requirement: All Eberly College of Business and Information Technology majors (except those majoring in Business Education) must take a minimum of 50 percent of their degree requirements (i.e., at least 63 sh) in non-business coursework.

Rationale:

Major requirements are changing from 18 semester hours to 12 semester hours, and the elective requirements are changing from 9 semester hours to 15 semester hours. Several courses are being deleted from the major and several have been removed from the list of controlled electives. Seven courses are being added to the controlled electives.

These changes reflect the current practice in other major Marketing degree programs in the country where the Marketing core consists of the essential marketing sub-areas. Courses such as Managerial Accounting and Advanced Economic Electives are not included as required major core courses in Marketing programs at other universities. We have therefore removed these two courses from the list of major required courses. However, we have added the provision for students to pursue up to 6 semester hours of interdisciplinary courses as major area electives.

By increasing the number of controlled electives from three to five as well as adding to the list of available choices, students will have a greater opportunity to pursue their specific career and professional interest areas in Marketing. The Eberly College of Business and Information Technology Advisory Council as well as Marketing alumni have repeatedly recommended expanding the number and the choice of electives available to Marketing Majors.

Also, by increasing the number of controlled electives it will permit faculty to extend advanced courses in their areas of specialization as well as permit greater flexibility in scheduling and enrollment management.

In order to give flexibility to marketing majors to select interdisciplinary elective courses from a wider range of Marketing related disciplines, specific courses in ECON were substituted with a statement allowing students to select two courses from Marketing related complementary areas (such as Accounting, Economics, Finance, Journalism, Communications Media, Psychology, Math, Geography) to suit their individual career needs.

4. Department of Human Development and Environmental Studies

A. Course Number Change

PASSED

Current: FSMR 450 Apparel Industry II

Proposed: FSMR 360 Apparel Industry II

Rationale: FSMR 450 Apparel Industry II was developed as a sequential course to FSMR 350. It was intended as a junior level class and offered in the Spring semester, But was accidentally approved as a 400 level course. Juniors register for FSMR 350 in the Fall and then FSMR 450 in the Spring. The course has always been taken by juniors. It is needed at that level because students interested in doing merchandising internships during the summer of their junior year or their senior year need the

Proposed Catalog Description:

FSMR 356 Historic Textiles

3c-01-3sh

A study of the development of textiles from ancient times to present day with Special emphasis on techniques used in constructing historic textiles.

Rationale: The original course number was assigned because of the prerequisite of FSMR 314 Textiles. Since the prerequisite will no longer exist, the course can be offered at a lower number. The revised catalog description better reflects the content of the course. The prerequisite has been dropped because many students are unable to take Textiles before Historic Textiles. Because of this the instructor has been waiving the prerequisite and has adjusted the course to provide the needed textile knowledge.

C. Program Revision

PASSED

Current Program

BS—Fashion Merchandising

Liberal Studies: As outlined in **54-56**
Liberal Studies section with the following specifications:

Mathematics:

MATH 101 or higher level MATH course

Natural Science: CHEM 101-102

Social Science: ECON 121; GEOG 104 or PSYC 101; ANTH 110 or 211 or SOC 151

Liberal Studies Electives:

BTED/COSC/IFM9.85 Tm[B]4(T1 .)-2(c.1.96 Tf1 0 0 1 144.02 418.63 Tm[)JTJE96 Tf1 0 0 1 140.06 384.43 Tm[E]-22-2(FM9.85 Tm

Proposed Program

BS—Fashion Merchandising

Liberal Studies: As outlined in **54-56**
Liberal Studies section with the following specifications:

Mathematics:

MATH 101 or higher level MATH course

Natural Science: CHEM 101-102

Social Science: ECON 121; PSYC 101; GEOG 104 or ANTH 110 or 211

Liberal Studies Electives:

BTED/COSC/IFM9.85 Tm[B]4(T1 .)-2(c.1.96 Tf1 0 0 1 144.02 418.63 Tm[)JTJE96 Tf1 0 0 1 140.06 384.43 Tm[E]-22-2(FM9.85 Tm

The department offers a degree in Geology that is divided into two tracks: Geology, and Environmental. Either track gives students the necessary foundation to pursue a wide variety of career goals. In addition, we offer degrees in secondary education for those students who are interested in teaching. The degrees and courses in our program emphasize hands-on learning, including outdoor instruction and student-oriented research. In addition to on-campus instruction and class-related field trips, the department offers several regional geology field courses, which take place in Newfoundland, the Yellowstone region, the Bahamas, and the American Southwest.

Our B.S. in Geology/Geology Track is designed for students who are interested in pursuing any of the various sub-disciplines in Geology, including Oceanography/Marine Geology, Climate Change, Volcanology, Paleontology, Meteorology and Geophysics. There is also considerable overlap between geology and astronomy; it is primarily geologists who explore the evolution of other planetary bodies, such as the Moon, Mars and Venus. Our curriculum reflects various interdisciplinary links and provides the foundation needed to pursue a wide variety of career goals. Career options include teaching, graduate school/research, and employment as a professional geologist (associated with a private business, an environmental firm, or as a consultant for a federal or state agency).

The B.

section with the following specifications:
MATH 121 or 123

: CHEM 111-112 or 113-114
MATH 122 or 124, no
courses with GEOS prefix

(1)

| | |
|---|-----|
| GEOS 121 Physical Geology | 3sh |
| GEOS 122 Physical Geology Laboratory | 1sh |
| GEOS 131 Historical Geology | 3sh |
| GEOS 132 Historical Geology Laboratory | 1sh |
| GEOS 320 Igneous and Metamorphic Petrology | 3sh |
| GEOS 321 Mineralogy | 3sh |
| GEOS 325 Sto(3)-6(2)-6(5)-6()-2()10(S)-3(to(3)-6(2)-t | |

with the following specifications:

: MATH121 or 123
CHEM 111-112 or 113-114
MATH122 or 124, no
courses with GEOS prefix

| | |
|--|-----|
| GEOS 121 Physical Geology | 3sh |
| GEOS 122 Physical Geology Laboratory | 1sh |
| GEOS 131 Historical Geology | 3sh |
| GEOS 132 Historical Geology Laboratory | 1sh |
| GEOS 220 Mineralogy | 3sh |
| GEOS 320 Igneous and Metamorphic Petrology | 3sh |

Employers and graduate schools are also looking for students with considerable field experience. For this reason we have deleted the option of substituting a summer field camp for Field Geology, GEOS 326. Instead, students will now be required to take GEOS 326, which gives students training in eastern U.S. field geology. Our students will continue to receive credit for enrollment in summer field camp.

BS Geology/Environmental Track

The BS Geology/Environmental Track is a modification of our existing BS Environmental Geoscience degree. Our new track emphasizes a core curriculum, which covers the foundational aspects of the Earth Sciences. The need for such changes has arisen due to recent changes in the profession of environmental geoscience. First, as the number of people entering the Environmental Geoscience field grows, the need for graduate-level work in Geology has increased. Second, the Environmental field has expanded beyond the sub-disciplines of chemistry and biology. In the current environmental job market, geoscience majors with a background in GIS, statistics, or the safety sciences are highly desirable. To use these skills effectively, students require training in the foundational aspects of Geology, especially field geology, and those disciplines related to sediments and sedimentary environments. Our new program better reflects employment trends and the rising need of our graduates to be prepared for success in Geoscience graduate programs.

As many graduate schools now require some physics background for admission we have also added PHYS 111/121. To make room for these courses some requirements in BIOL and CHEM have been moved to controlled electives. To respond to the recently developed and above-mentioned needs in the environmental field we have also added MATH 217 (Probability and Statistics), GEOG 316 (Introduction to Geographic Information Systems) and SAFE 101 (Introduction to Occupational Safety and Health). To make these changes we have cut into the biology and chemistry requirements of our existing program. This does not mean that we believe such courses are unimportant. In the balance, however, we view it as far more crucial that students attain the skills and background needed to succeed in the geoscience profession. Our department nevertheless desires that students sample biology and/or chemistry coursework beyond the introductory level. In the design of the controlled electives we enforce such breadth by requiring students to select at least one course from a list of chemistry and biology electives. Students are then allowed to select a third course, where they may follow up on their interests in chemistry, biology, or a course from our Allied Field electives.

B. Deletion of Bachelor of Science—Environmental Geoscience

PASSED

The BS in Environmental Geoscience is to be deleted for the 2002-2003 academic year. The first two years of course work will be the same for the two new tracks as were in the two old degrees.

understanding of world cultures and of the complexity of cultural diversity in a changing world. In addition, one goal is to expand student awareness of the contributions persons of this region have made to the United States and internationally. A Latin American Studies Minor is thus valuable in an increasingly diverse society, especially since people of Hispanic descent represent the largest minority population in the United States.

Students must complete 18 credits to earn a minor in Latin American Studies. In keeping with the multi-disciplinary approach of the program, students are encouraged to take courses from departments throughout the university. Students can count no more than 9 credits from the same department (or 6 credits within their major) toward the minor. At least three courses (9sh) must come from category A: Exclusively Latin America-Focused. Other courses may come from either Category A or Category B: Substantially Latin America-Focused. Special topics and independent study courses may be applied to either category with the approval of the Latin American Studies Committee. Students enrolled in the colleges of Natural Sciences and Mathematics and Humanities and Social Sciences who are considering a minor in Latin American Studies are strongly encouraged to take SPAN 201 to complete their Liberal Studies language requirement. Students should consult with the program coordinator to determine if there are any pre-requisites for the courses listed below. Through counseling, the program coordinator will work with individual departments to determine if students might be qualified for prerequisite exemptions. Students who complete courses through established study-abroad centers in Latin America can apply for credit towards the Latin American Studies Minor. Each request for transfer credit will be considered on a case-by-case basis by the program coordinator.

Category A: Exclusively Latin America-Focused Courses are devoted to a combination or subset of the following topics: the countries which comprise Latin America, its physical environments, and the human systems and cultures of the region.

Category B: Substantially Latin America-Focused Courses have significant material specifically about the countries which comprise Latin America, its physical environments, and the human systems and cultures of the regions. The remainder of the course materials establishes relevant comparisons and contexts for Latin American themes.

| | |
|--|----------|
| Required Course: | 3 |
| LAS 480 Latin American Studies Seminar | 3sh |

| | |
|--|-------------|
| Category A: Exclusively Latin America-Focused Courses | 9-15 |
| ANTH/SOC 274 Cultural Area Studies - Latin America | 3sh |
| ANTH/LAS 370 Latinos and Diasporas | 3sh |
| ANTH 460 Ethnographic Field School | 3sh |
| (Class topic varies. Check with instructor) (1) | |
| ENGL 344 Ethnic American Literature | 3sh |
| (Class topic varies. Check with instructor) (1) | |

| | | |
|----------|--|-----|
| GEOG 252 | Geography of Latin America | 3sh |
| GEOG 484 | Field Studies in Geography and Social Studies (Class topic varies. Check with 3sh instructor) (1) | 3sh |
| HIST 208 | Survey of Latin American History | 3sh |
| HIST 350 | History of Latin America: Colonial Period | 3sh |
| HIST 351 | History of Latin America: National Period | 3sh |
| LAS 281 | Special Topics in Latin American Studies | 3sh |
| LAS 481 | Special Topics in Latin American Studies | 3sh |
| LAS 482 | Independent Study | 3sh |
| LAS 493 | Internship (2) | 3sh |
| PLSC 387 | Political Systems: Latin America | 3sh |
| PLSC 389 | Developing Nations | 3sh |
| SPAN 244 | Modern Mexico | 3sh |
| SPAN 260 | Introduction to Hispanic Literature | 3sh |
| SPAN 340 | Hispanic Civilization Through the 19 th Century | 3sh |
| SPAN 344 | Twentieth Century Spanish-American Civilization and Culture | 3sh |
| SPAN 364 | Survey of Spanish-American Literature | 3sh |
| SPAN 420 | Modern Hispanic Theater | 3sh |

SPAN 431 Spanish-American Poetry 3sh

Category B: Substantially Latin America-Focused 0-6

ECON 339 Economic Development I 3sh

ECON 345 International Trade 3sh

and knowledge, since it focuses on Latin American heritage and the links between Latin Americans, Hispanics and peoples of other cultural, ethnic and racial backgrounds. Finally, by helping to acquaint our students with our nation's multi-cultural inheritance and by stimulating an intellectual sensitivity to peoples of different heritages, this program will enhance IUP's efforts to create an environment that promotes respect for cultural diversity on campus.

APPENDIX D
Graduate Committee
Chairpersons Kondo and Chambers

OLD BUSINESS:

FOR ACTION

1. Policy Revision:

PASSED

Current Policy –

Policy on Workshops and Special Credits:

The Graduate Program approved in each specific department constitutes a rationally structured and well-defined body of information and techniques deemed appropriate to the discipline. For that reason, the individual master's degree candidate may submit for credit for his degree no more than six (6) semester hours of workshop and other special-credit offerings approved by the department offering the degree. Doctoral candidates may submit (a further) six (6) semester hours of such work beyond the master's or its equivalent if approved by the degree-granting department. Should the workshop(s) or special credit offering(s) later become a catalog-listed course which is part of the degree program, while the student is still working toward his/her degree, the student may request of the department a retroactive reclassification of credits so earned and upon approval may again submit up to the maximum of such reclassified credits workshop or special-offering credit as initially stipulated above.

2. New Course:**PASSED****PLSC 678 The Ethical Dimensions of Leadership****3c-01-3sh**

(Catalog Start Term: Fall 2002)

Focuses on the ethical dimensions of leadership and strategies to integrate ethical considerations into organizational administrative, decision-making and policy processes. To facilitate discussion and the application of ethics to professional practice, a series of speakers will examine the relationship between ethics and leadership within varying contexts. Case studies, videos and exercises will also be used to link theory and practice. Students will be expected to complete all assigned readings prior to each class to facilitate their active participation in all discussions. A

