

In terms of current issues that are important to share with the Senate today, I'd like to focus on a recent directive from the System Office. In many different meetings you have

rectify the situation that led to the recent events. Additionally, I have appointed a committee as requested by the President to examine issues of governance. The members are the following:

Richard Nowell, Chair, University Senate (Chairperson)

Alan Andrews, Chair, Senate Academic Committee

OLD BUSINESS

There was no old business to discuss.

STANDING COMMITTEE REPORTS

RULES COMMITTEE (Chairperson Radell)

See Appendix 1, page 8, for a copy of the committee report.

Senate.

1. The Grade Appeal process was created and revised.
 2. The Academic Violations policy was created and revised as the Academic Integrity policy. And others:
 3. attendance policy (permissive legislation) and guidelines for anticipated absence for university representation
 4. individual course and total withdrawal policies,
 5. improvement policies: D/F repeat, cancelled semester, Fresh Start
 6. course syllabi policy
 7. grade policies: L, I, mid-term D/F
 8. Academic Standards Policy (at least 3 major revisions)
- The goal of all these policies has been the improvement of university academic life.

But in the larger context there is much to be done: Senate is a key place to foster a vision of the academic life. Consider the following for a “to do” list:

- We have an attendance policy, but we don’t have an ethos or culture of class attendance.
- We have an Academic Integrity policy that defines process for what to do when the negatives have occurred, but we have not implemented the proactive part of the policy that would provide for true understanding by faculty and students of the nature of academic integrity.
- We have an Academic Standards Policy, but we don’t have a comprehensive proactive program of academic support for students. This fall 20% of our new freshmen had reading scores below 11th grade reading level. And we wait for probation to address Academic Recovery, with much to be done to bring supports for recovery.

We need a vision of the role of the Senate in building a strong academic life. So when Senate is bogged down in some piece of parliamentary maneuvering, would someone please ask **“How does this build the vision?”**

There is another question with which I would leave you. I raised it in the final column of the fall issue of Advising Information and Support. And I hope it will be raised in Senate every now and then. This is the question: **“What would we do if we really loved students?”**

So I won’t be here in Senate. But don’t be surprised if I go on the web and read the agenda and minutes. Big Sister will be watching!

And you will be with me. Never before have I felt the need for intentionality in my concern for this university and this senate. So I have appointed myself to an ad hoc committee – not a committee under the view of the Rules Committee. I intend to make a regular place in my prayer life for the strength and wisdom of this university and this Senate. And you can’t vote yourselves off my prayer list.

And so I have a present for the chair of Senate. It is a hand-me-down from my office. I hope that it will be passed from Senate chair to Senate chair. With all my best wishes.

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Framed print with Reinhold Niebuhr's well-known quotation:

Lord, grant me the
SERENITY to accept the things I cannot change, the
COURAGE to change the things I can, and the
WISDOM to know the difference.

It should be noted that upon completion of her farewell, all senators stood to applaud and acknowledge Dr. Duntley. All senators wish her the best in retirement!!!

Senator Cory Davis made a motion for a No Confidence vote pertaining to Mr. Cameron Hollingshead as the student representative to the Council of Trustees. After extensive discussion regarding the appropriateness of such an action, the motion was tabled. knowledge Dr otion wal n

APPENDIX A
Rules Committee
Chairperson Radell

Because the following response from the Administration was received too late to be included in the printed Rules Committee Report distributed to the Senate, Senator Radell read the response at the November 6 Senate meeting.

Dear Will,

I write to provide the information requested at the Senate concerning the decision to close the University School. Under separate cover, you have already received an EMAIL that I sent to all faculty and administrators. You may want to refer to that email (attached) for some clarification as needed. The actual Senate resolution (taken from the unapproved minutes of the 10/2/01 Senate) states:

It was moved by Senator Radell and seconded by Senator Bransford to request Senators Pettit and Stazkiewicz to bring to the senate at the next meeting documents and evidence as to how and when the decision was made to close the University School, and the legal justification/legal counsel's rationale for not bringing the decision to the University Senate. Senator Duntley added a friendly amendment, which was seconded and passed, that the information provided by Drs. Pettit and Stazkiewicz should be sent directly to the Rules Committee. The motion passed.

1. How and when was the decision made to close the University School?

We are now in the second year of the original three-year plan to reduce university expenditures by approximately eight million dollars. That plan (Performance and Outcome Plan - POP) covers the periods 2000-01 through 2002-03. At the end of year one (2000-01), IUP was to submit a report that extend the POP report through 2003-04. In preparation for the revised plan, the President's Staff met on June 5, 2001 in a retreat to assess the status of the plan and to discuss what would be needed to extend the plan for another year. Information from the System Office was sketchy as to what would be required and the outcome of the first year's plan had not yet been documented. During the retreat, the President's Staff did discuss areas within the university that might be considered "high cost" and we also discussed strategies to increase revenues. The University School did surface at that time as a "high cost" program. No further action was taken at that time with regard to the University School, as we were still expecting the University budget to be reasonably solvent under the assumption of a three to four percent increase in State funding to the System. The first indication we had about the status of the State funding reduction came on June 20, 2001. In an email from Budget Director, Mrs. Cyndy Strittmatter dated June 20, 2001, she states:

----- Original Message -----

From: "Cyndy Strittmatter" <clstritt@grove.iup.edu>

To: "Larry Pettit" <Larry_pettit@grove.iup.edu>

Cc: "Pete Goldsmith" <

newspaper article concerning the University School. The University School was also placed on the agenda for the September Meet and Discuss session with APSCUF.

2. Legal counsel justification/rationale for not bringing the decision to the University Senate?

I am not sure what to share with the Senate in response to this item. When the Senate Rules Committee suggested we had violated the Senate Constitution and Act 188, we sought the opinion of our legal. We received a communication from the System's Chief Legal Counsel, Mr. Robert Mulle, in which he confirmed that our actions were proper and consistent with our authority under Act 188. Act 188, specifically, Section 20-2010-A,(3), authorizes the institution president "To develop and implement policies and procedures for the administration of the institution."

If you require more information, please let me know.

For Senate Action:

PASSED

The Rules Committee discussed and passed the proposed amendment on October 30, 2001. The first reading to the Senate was at the November, 2001 meeting. The proposed amendment will be decided by a vote in the Senate on December 4, 2001. The Rules Committee proposes the following amendment to the Senate Bylaws (**in bold italics**):

Current Wording:

a. Administration:

- 1. *One Dean elected by and from the membership of the Senate.*
- 2. *Two additional Administrative members elected by and from the Senate.*

.....

Recommended Wording:

a. Administration:

- 1. One Dean elected by and from the membership of the Senate.**
- 2. One Administrative member elected by and from the Senate.**
- 3. One Administrative member appointed by the President.**

.....
.....

The Senate Awards Committee must work closely with the Office of the President to facilitate the awards process. Some examples of this include: informing the award recipients, generating the small stipend for winners, deciding on when/where recipients will be recognized, and creating the biographical sketches of the winners that are printed in University publications. Currently Ruth Riesenman, Executive Assistant to the President, serves on the Awards Committee. However, the current Senate Bylaws do not

APPENDIX B
University-Wide Undergraduate Curriculum Committee
Co-Chairpersons Sechrist and Numan

For Information:

1. Honors College Committee Report:
ECON 121 Principles of Economics I has been approved for Honors credit.
2. Liberal Studies Committee Report:
Approved Type I Professor Commitment status for Dr. Yolanda Scott, Criminology
3. The following courses have been approved by the UWUCC to be offered in a distance education format:
BTST 321 Business and Interpersonal Communication
MGMT 300 Human Resource Management
MGMT 310 Principles of Management
MGMT 330 Productions and Operations Management
MGMT 495 Business Policy
MKTG 350 International Business
MKTG 351 Self Marketing
4. Clarification of Procedures Used When Proposals Come from Multiple Departments:
 1. On the Cover Page that accompanies the proposal: The unit (college or group of departments) proposing the course/program, not the department of the person writing the proposal, should be listed under “Department of Contact.”
 2. All department curriculum committees included in the proposal must participate in the approval process, not just the proposer’s curriculum committee and not just the department chairs. Therefore, letters/emails of support (or acknowledgement in the case of nonsupport) from all of the chairs and department curriculum committees participating are required attachments.
 3. If the course being proposed is intended to be interdisciplinary, include in the rationale section procedures that will be implemented to ensure a true interdisciplinary approach to the course.
 4. Although it is not a concern of the UWUCC, the committee suggests that the unit submitting the proposal develop a rotation for offering the courses (including the summer) so that all departments involved have an equal chance of participating. This is not part of the curriculum approval, but would constitute a measure within the unit to ensure cooperation among all departments involved.

For Senate Action:

1. Department of Computer Science

PASSED

A. Change in Catalog Description:

Current Description:14 Tm[A]TJ q59t584.70 1 90.0Th14 Tmpr-3(in C)r-3(angemsm)-22(I-21(Ce)-3or

Proposed Description:

Rationale: Since its introduction in the early 1980's, the Object Oriented Programming

Rationale: Due to the increase of topics and subject areas in the computing discipline, we have found it necessary to combine most of the contents of COSC 220 and COSC 315 to enable us address the important topics that students need without extending the total number of credits required. COSC 315 will thus become inactive. If it should be reactivated, it will have to be revised.

2. Course Revision and Name Change:

PASSED

Current Catalog Description:

COSC 310 Data Structures

3c-0l-3sh

Prerequisite: COSC 110

Basic concepts of data; storage systems and structures; lists, arrays, strings, hashing techniques; searching and sorting techniques; data structures in programming languages; string processing. Programming in an object-oriented language.

Proposed Catalog Description:

Data Structures and Algorithms

3c-0l-3sh

Prerequisite: COSC 210

Fundamental concepts of data design and implementation, data abstraction, data structures, arrays, linked-lists, stacks, queues, recursion, trees, graphs, and hashing. The course will also cover sorting algorithms, divide and conquer techniques, greedy methods, and analysis of algorithms. The object-oriented paradigm will be employed in this course using an object-oriented language.

Rationale: Since the department does not offer a separate course on Algorithm Analysis and Design, it is now necessary to revise and change the course contents of COSC 310 and rename it as *Data Structures and Algorithms*. Concepts of algorithms are essential for our students, who want to be software developers or programmers. So that students have the proper background knowledge they will now first to take COSC 110 Programming and Problem Solving in C++, then COSC 215 Object-Oriented and GUI Programming, and finally COSC 310 Data Structures and Algorithms.

3. Course Revision

PASSED

Current Catalog Description:

COSC 319 Software Engineering Concepts

3c-0l-3sh

Prerequisites: COSC 315 or permission of the instructor

Software engineering concepts include the collection of tools, procedures, methodologies and accumulated knowledge about the development and maintenance of software based systems. This course is strongly suggested for any student planning to take an internship in Computer Science. After an overview of the phases of the software lifecycle, current methodologies, tools and techniques being applied to each phase will be discussed in depth with localized exercises given to reinforce learning of concepts.

Proposed Catalog Description:

COSC 319 Software Engineering Concepts

3c-0l-3sh

Prerequisites: COSC 220 and 310 or permission of the instructor

Software engineering concepts include the collection of tools, procedures, methodologies and accumulated knowledge about the development and maintenance of software based systems. This course is strongly suggested for any student planning to take an internship

in Computer Science. After an overview of the phases of the software lifecycle, current

COSC 362 Unix Systems	3sh	3sh	
COSC 481 Special Topics in Computer Science (only sections approved for majors)	1-4sh	COSC 360 IBM Job Control Language	1sh
COSC 482 Independent Study	1-4sh	COSC 362 Unix Systems	3sh
COSC 493 Internship in Computer Science	2sh(2)	COSC 481 Special Topics in Computer Science	
IFMG 455 Data Warehousing and Mining	3sh		

Upper-level Electives by Categories 6sh(3)
 Computer Architecture: COSC 410
 Theory of Languages: COSC 419, 420, 424, 460
 Systems Programming: COSC 430, 432
 Numerical Methods: COSC 450, 451
 Artificial Intelligence: COSC 405
 Data Base Management: COSC 441, 444

Other Requirements: 6-22

Additional Writing:
 ENGL 322 Technical Writing 3sh
 Foreign Language Intermediate Level 0-6sh (4)
 Additional Mathematics: 3-13sh (5)
 MATH 123 Calculus I for Physics, Chemistry and
 Mathematics (MATH 121 and 122 may
 be substituted)
 MATH 216 Probability and Statistics for Natural
 Sciences (MATH 363 and 364, MATH 214
 and 417, or MATH 217 and 417 may be
 substituted)
 MATH 219 Discrete Mathematics

Free Electives:

Total Degree Requirements:

- (1) Select at least 9sh from the list of controlled electives and/or the list of upper-level electives. Note: Only 4sh of COSC 493 may be counted toward these 9sh.
- (2) COSC 493 may be selected in either the second semester of the junior year or the first semester of the senior year. If COSC 493 is selected and approved, COSC 380 should be taken in the immediately preceding semester.
- (3) Select at least two additional courses, from at least two different categories, from the list of upper-level electives.
- (4) Foreign Language intermediate-level courses are counted as Liberal Studies electives.
- (5) Any of the Mathematics options satisfy the Learning Skill requirement, and one course may be counted as a Liberal Studies elective. The three-credit minimum applies to students who take MATH 123 and 216. The thirteen-credit maximum applies to students who take the MATH 121 and 122 calculus options and the MATH 363-364 statistics option.

COSC 315 Large File Organization and Access	3sh
COSC 319 Software Engineering Concepts	3sh
COSC 380 Seminar on the Computer Profession	1sh
COSC 441 Data Base Management	3sh
COSC 480 Seminar on Technical Topics	1sh
Select one of the following two courses:	
COSC 320 Software Engineering Practice	3sh(1)
COSC 493 Internship in Computer Science	12sh(2)

Controlled Electives:

Select 6sh(3)	
COSC 250 Introduction to Numerical Methods	3sh
COSC 304 Interactive Internet Programming with Java	3sh
COSC 345 Data Communications	3sh
COSC/IFMG 354 Testing and Controlling LANs	3sh

Studies elective. The three-credit minimum applies to students who take MATH 123 and 216. The thirteen-credit maximum applies to students who take the MATH 121-122 calculus option and the MATH 363-364 statistics option.

- (6) Foreign Language intermediate-level courses are counted as Liberal Studies electives.
- (7) Any of the Mathematics options satisfy the Learning Skill requirement, and one course may be counted as a Liberal Studies elective. The three-credit minimum applies to students who take MATH 123 and 216. The thirteen-credit maximum applies to students who take the MATH 121-122 calculus option and the MATH 363-364 statistics option.

Current Program

Bachelor of Science-Languages and Systems Track

Proposed Program

Bachelor of Science- Languages and Systems Track

MATH 216 Probability and Statistics for Natural
Sciences (MATH 363 and 364 may be substituted)
MATH 219 Discrete Mathematics

Free Electives: _____ **0-16**

Total Degree Requirements: **124**

- (1) Select at least 9sh from the list of controlled electives. Note:
Only 4sh of COSC 493 may be counted toward these 9sh.
- (2) Credit for both COSC 320 Software Engineering Practice and
COSC 493 Internship in Computer Science may be counted
toward the degree, but only one will be counted toward the
major requirements.
- (3) COSC 493 may be selected in either the second semester of
the junior year or the first semester of the senior year. If
COSC 493 is selected and approved, COSC 380 may be taken
in the immediately preceding semester.
- (4) Foreign Language intermediate-level courses are counted as
Liberal Studies electives.
- (5) Credits for MATH123 and 124 are coti

APPENDIX C
Graduate Committee
Chairpersons Kondo and Chambers

OLD BUSINESS:

FOR ACTION

1. Policy Revision:

Policy on Workshops and Special Credits:

Current Policy

The Graduate Program approved in each specific department constitutes a rationally structured and well-defined body of information and techniques deemed appropriate to the discipline. For that reason, the individual master's degree candidate may submit for credit for his/her degree no more than six (6) semester hours of workshop and other special-credit offerings approved by the department offering the degree. Doctoral candidates may submit (a further) six (6) semester hours of such work beyond the master's or its equivalent if approved by the degree-granting department. Should the workshop(s) or special credit offering(s) later become a catalog-listed course which is part of the degree program, while the student is still working toward his/her degree, the student may request of the department a retroactive reclassification of credits so earned and upon approval may again submit up to the maximum of such reclassified credits workshop or special-offering credit as initially stipulated above.

Revised Policy

The Graduate Program approved in each specific department constitutes a rationally structured and well-defined body of information and techniques deemed appropriate to the discipline. For that reason, the individual master's degree candidate may submit for credit for his degree no more than six (6) semester hours of workshop and other special-credit offerings approved by the department offering the degree. Doctoral candidates may submit (a further) six (6) semester hours of such work beyond the master's or its equivalent if approved by the degree-granting department. Should the workshop(s) or special credit offering(s) later become a catalog-listed course which is part of the degree program, while the student is still working toward his/her degree, the student may request of the department a retroactive reclassification of credits so earned and upon approval may again submit up to the maximum of such reclassified credits workshop or special-credit offerings as initially stipulated above. Special-credit offerings are defined as those credits earned through Independent Study, Individualized Instruction, Special Topics,

committee. The research topic approval form will be sent to the East Stroudsburg Graduate Dean and then to the IUP Associate Dean for Research for final approval. A member of the IUP faculty will co-chair the dissertation with an East Stroudsburg faculty member, and all East Stroudsburg students will complete an IRB following East Stroudsburg University's guidelines, and approving the dissertation. At this time, we expect that IUP faculty will co-chair 3 additional dissertations per year.

East Stroudsburg students will receive an IUP doctoral degree at the East Stroudsburg Campus. IUP's president or his designee will confer the degree.

The East Stroudsburg course offerings parallel IUP's 60-credit hour Administration and Leadership Program. Here is a side-by-side comparison: (Please note that IUP prefixes differ because many of the courses originate from different programs. Thus we have such prefixes as ALS, CURR, EDAD, EDUC, and ILR. All courses in this proposed partnership at East Stroudsburg begin with the prefix PSED.)

Graduation Requirements: All courses are three credits with the exception of the internship (6 credits) and the dissertation (9 credits).

IUP Doctoral Program

ALS 701 Leadership Theories
CURR 710 Advanced Topics in Human
Development and Learning
CURR 725 Critical Analysis of Issues and
Innovation and Innovations
CURR 720 Doctoral Seminar in Research
ALS 783 Analysis of Qualitative
Data in Leadership Studies

East Stroudsburg Doctoral Program

PSED 701 Leadership Theories
PSED 710 Advanced Topics in Human
Development and Learning
PSED 725 Critical Analysis of Issues

PSED 720 Doctoral Seminar in Research
PSED 783 Analysis of Qualitative
Data in Leadership Studies

Method of Delivery

a. Faculty: All faculty who teach graduate classes in the East Stroudsburg Administration and Leadership Program must meet the same criteria as faculty who teach in the Administration and Leadership program at IUP. First, faculty at East Stroudsburg are approved by East Stroudsburg's Graduate Committee. The East Stroudsburg doctoral coordinator then sends the approved faculty's vita to IUP for approval. The Professional Studies Faculty and department chair must approve all East Stroudsburg Faculty prior to the start of classes. Upon approval, the name and references are sent to the Dean of the College of Education for his approval. Upon his approval, the faculty's name and resume are sent to the Graduate Dean for final approval according to the guidelines established by the Graduate Committee of the Senate.

b. Facilities/Location: All classes are taught at East Stroudsburg University.

c. Learning Resources/Equipment: East Stroudsburg has more than adequate resources regarding computer equipment, on-line searches, and adequate library resources. In addition, students can and have used IUP's on-line Library Resources. Within the last three years, our students have been able to complete extensive research via a host of web sites through our library as well as numerous libraries on-line. Our ability to borrow texts through inter-library loan has dramatically improved over the past several years.

The Graduate Committee asked that we address the "inequality in access" regarding use of the IUP library data base. We have not experienced any problems regarding East Stroudsburg student access to the IUP library data base. All East Stroudsburg students have access to the IUP library data base thanks to the help of the IUP library staff and administration and the Graduate Dean. East Stroudsburg

The IUP doctoral coordinator will make several presentations at the East Stroudsburg Winter Retreat.

The Graduate Associate Dean, in conjunction with the registrar, developed a procedure for recording ESU student grades onto an IUP transcript. The East Stroudsburg courses will be credited to an official IUP transcript at the completion of the doctoral candidate's program. When doctoral candidates complete their dissertation, they will receive a doctoral degree in Administration and Leadership Studies from IUP.

e. Outcomes assessment: All classes at IUP and East Stroudsburg are evaluated using the guidelines established in the Collective Bargaining Agreement approved by APSCUF. The doctoral coordinator at IUP and East Stroudsburg meet 3 times a year with the Program Advisory Committee to address concerns related to the program. The advisory committee consists of 4 doctoral students, the college dean, two faculty members, and the doctoral coordinator.

f. Statement of Compliance: This program complies with Collective Bargaining Agreements, Meet and Discuss Agreements, SSHE, IUP mission statements, and the Graduate Curriculum Handbook. All faculty members who teach 700 doctoral level courses at East Stroudsburg receive a 3-credit AWE per course up to a maximum of two three-credit AWE's per calendar year. The East Stroudsburg doctoral coordinator is given a 6 hour AWE to coordinate the program. Faculty from IUP are given a 1 credit AWE to consult via telephone to share information about the similar course being taught at East Stroudsburg. The one-credit AWE for IUP faculty does not come from Doctoral Enhancement funds. The syllabus, book titles, and class projects are planned usually three months prior to the course being taught. APSCUF maintains that the AWE's need to become a negotiated agreement with the administration.

4. Impact of the Program

a. Demand: Prior to approval here at IUP, three separate need2.91 Tmkt: a f1 0 0 1nneb.u7lp0(to t)-1 0 0 1

2. All credits from East Stroudsburg will be converted to an IUP transcript.
3. East Stroudsburg would offer all Administration and Leadership doctoral courses and the courses would be taught by their East Stroudsburg faculty who meet IUP's graduate standards for teaching 600 level graduate and 700 level doctoral courses.

East Stroudsburg will provide funds to support IUP's doctoral coordinator by providing for a 3 credit AWE replacement for the fall and winter term and will pay for a 3 credit contract for the IUP doctoral coordinator during the summer term.

East Stroudsburg will also provide funds for a 6 credit replacement for IUP faculty who will be working as partners with East Stroudsburg faculty for the 6 different courses that are offered in the fall, spring, and summer terms.

East Stroudsburg faculty will teach all classes:

- a. East Stroudsburg faculty will plan each course in conjunction with IUP faculty who are also assigned to teach the same course on the IUP campus.
- b. At times, IUP faculty may communicate with a class at East Stroudsburg via our video uplink.

IUP faculty will co-chair all East Stroudsburg dissertations. IUP faculty will be paid a 1 credit load, based on their current salary, for each dissertation they co-chair

IUP's Graduate school, IUP's College of Education, the Professional Studies Department and the Doctoral Program in Administration and Leadership will each receive \$3,000.00 per year to maintain graduate records, to coordinate program reviews, to initiate program changes, and to insure that both programs are identical.

The IUP Library will receive \$2,000.00 per year to maintain library privileges for East Stroudsburg students.

At the end of 3 years, both institutions will meet to decide whether to continue the program.

East Stroudsburg will continue to provide funds to support the Leadership

The Graduate School	\$ 3,000.00
The Library	\$ 2,000.00
College of Education	\$ 3,000.00
Professional Studies	\$ 3,000.00
Administration and Leadership	\$13,000.00
Faculty AWE	
6 AWE credits per year	\$8,000.00
9 Credits per year for IUP coordinator	\$18,000.00
Misc. Expenses	
Travel, conferences, supplies	\$5,000.00
Total	\$55,000.00

4. An expiry date for the agreement: This agreement would end three years after Senate approval.

5. How will the program benefit both institutions?

IUP

This partnership model could be adopted or adapted by other graduate programs here at IUP who want to extend their graduate programs to other campuses. The model, as presented, promotes a much deeper commitment by the partnering university since individual faculty are involved in planning the course seminars each semester. In the past, we have had agreements with a sister institution to accept a block of credits for students who would complete their doctoral program on this campus. Although our IUP faculty reviewed course syllabi from the sister institution and voted to transfer a block of credits, we really had little input in how the classes were organized and evaluated at the sister institution. After several years, the partnership died. Our current model permits us to have a great deal of input into course content, course delivery, course evaluation, and the assessment of the overall program.

This partnership with East Stroudsburg enabled us to purchase new furniture, univents, computers, carpeting for IUP's doctoral seminar room and our video up-link room. The partnership will bring \$200,000.00 to IUP over a three-year period. In addition, this money benefited our graduate and undergraduate students because we are able to invite nationally known experts on education to the IUP campus. The partnership will enable us to continue to buy additional books, videotapes, audiotapes, and journals to enhance our program on the IUP campus.

East Stroudsburg

East Stroudsburg faculty who plan to teach in this doctoral program have attended writing seminars at their own institution and have increased their emphasis on writing and research. A number of these faculty have submitted articles to various journals and several had their articles accepted.

In addition, East Stroudsburg faculty visit this campus and have a chance to work cooperatively with IUP faculty who are involved in writing and research. They have the opportunity to join our Fall Retreat and take part in discussions focusing on: Leadership Development, Writing the Dissertation, Preparing an IRB Report, Methods of Research, and Organizing a Review of Literature. East Stroudsburg faculty also have an opportunity to learn new teaching skills by partnering with IUP faculty who have authored textbooks, presented at national and international conferences, and who have had extensive experience in teaching graduate seminars.

This partnership not only permits East Stroudsburg to expand their own graduate program in education but also helps to keep IUP's doctoral program fiscally healthy. So far we have had no problem recruiting students. Thanks to our Web Page and our willingness to accommodate the students' work schedules, we always have more applicants than we can accept. Each cohort class averages about twenty students.

Signatures

Dr. Lawrence K. Pettit, President _____

Dr. Mark Staszkiwicz, Provost _____

Dr. James Petersen, Graduate Dean _____

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function in both the technical domain and the business arena is extremely valuable. In the past most Physical Science and Biology graduates did not go into "traditional careers," but their training was predicated on the assumption that they did. This master's degree could be useful for training students for jobs in such fields as technology transfer, marketing, international trade, environmental regulation, and research management. Five tracks are planned for students who would be interested in an industry that requires

for Individual Course Withdrawals, which is the two-thirds point of the semester for Fall, Spring, and Summer parts of term.

APPENDIX F

Academic Committee
Chairperson Andrew

FOR SENATE INFORMATION:

1. UNIVERSITY POLICY ON SEMESTER COURSE SYLLABI

The Academic Committee offers the following clarification of the University Policy on Semester Course Syllabi. Semester syllabi may be distributed in hard copy or electronically.

2. REVISIONS TO WITHDRAWAL POLICIES

The Academic Committee presents the following revisions to the Total University Withdrawal Policy and the Individual Course Withdrawal Policy. Please direct any comments or questions to Allan Andrew (ATANDREW).

RATIONALE FOR REVISIONS:

- A. The current Total University Withdrawal Policy does not specify a deadline after which Total University Withdrawals may no longer be processed. The revised policy sets a deadline for Total University Withdrawals commensurate with the deadline for Individual Course Withdrawals, which is the two-thirds point of the semester for Fall, Spring, and Summer parts of term
- B. Neither of the current policies provides clear guidelines for exceptional cases. The revised policies specify the grounds and the process for exceptions.

3. TOTAL UNIVERSITY WITHDRAWAL POLICY

Purpose: The Total University Withdrawal policy provides students who are unable to complete a semester with the option of withdrawing from all classes, and thus from the university, for that semester.

Deadline: During the Fall and Spring semesters, Total University Withdrawals may be processed between the first day of classes and the end of the tenth week of the semester. During summer parts of term, the deadline is the two-thirds point of each summer course for which the student is registered.

Exceptions:

Late Withdrawal: Any undergraduate student who needs to withdraw from the university after the deadline must process a waiver through the office of the dean of his or her college. Approval of the waiver is contingent upon documentation of catastrophic circumstances preventing the student from completing the semester. Approved waivers must be submitted to the Advising and Testing Center and attached to the Total University Withdrawal form for processing as below.

FOR SENATE ACTION:

1. EMERITUS NOMINATIONS

PASSED

The Academic Committee nominates the following individuals for Emeritus Status effective with commencement on May 12, 2002:

Name Department Years of Service

Arlo Davis Mathematics 31

Anthony G. DeFurio Art 32

Diane Duntley Academic Affairs 30

Dale E. Landon History 33.5

Ann Massey Mathematics 12

Robert Stonebraker Economics 30

Mario Sussman Psychology 25

Lawrence J. Turton Special Education 21

George Walz Psychology 32

Approved: Senate Academic Committee November 13, 2001

2. CANCELLED SEMESTER POLICY:

PASSED

The Academic Committee presents for Senate action this revision to the Cancelled Semester Policy. The purpose of the revision is to clarify the existing policy.

CANCELLED SEMESTER POLICY

Purpose: The Cancelled Semester Policy provides for cancellation from the cumulative record of the effects of one semester below 2.00 for the purpose of helping a student improve academic standing.

Conditions: The student must have been separated from the university for four consecutive semesters and the intervening summer sessions.

Definitions:

One semester refers to any semester of enrollment, whether full- or part-time, with the summer sessions collectively considered as one semester.

Cancellation removes the mathematical effect of all grades (passing, failing, withdrawals) from the semester, but there is no abridgement of the transcript. All courses

