

**UNIVERSITY-WIDE GRADUATE COMMITTEE**  
**Minutes**  
**April 3, 2007**

**PRESENT:** Matt Baumer, Susan Boser, Karen Brown, Claire Dandeneau, John Eck, Sean Gess, Mary Jane Kuffner Hirt, David LaPorte, James Lenze, Scott Moore, Todd Potts, Mark Staszkiwicz, Michael T. Williamson, Nashat Zuraikat

**EXCUSED:** Pisarn Chamcharatsri, David Piper, Dawn Woodland

**ABSENT:** Debbie Stultz,

Dr. David LaPorte called the meeting to order at 3:25 p.m.

On a Zuraikat/Lenze motion the agenda was **APPROVED** as submitted.

On a Lenze/Dandeneau motion the March 20, 2007 minutes were **APPROVED** as submitted.

**ANNOUNCEMENTS:**

Dr. LaPorte – no announcements

Dr. Williamson announced that now is the time to get the distance education form revised and present to the Executive Committee

Dr. Boser handed out the following:

- CURR 950: Issues and Processes in Curricular Change (Minor Course Revision – change to CURR 951); on a Dandeneau/Lenze motion for approval this was **APPROVED**
- Master of Sport Science (Minor Program Revision)
- HPED 652: Sport Business (Distance Education Review Form)
- HPED 635: Sport Management (Distance Education Review Form)
- Master of Arts in Applied Archaeology (New Program)

Dr. Eck announced that the search for Vice Provost for Research and Dean School of Graduate Studies will continue; the last candidate Dr. Snavelly turned down the position.

Dr. Samuels dropped in and discussed the COR for the FBI.

**BUSINESS IN PROGRESS: A) PROGRAMS/CURRICULAR MATTERS**

1. MBA Concentration Proposal; assigned to subcommittee #2 (James Lenze, Nashat Zuraikat, Dawn Woodland, Claire Dandeneau, Mark Staszkiwicz, Matt Baumer) – 10/3/06; subcommittee sent their report electronically to the full committee; no discussion – 10/17/06; no discussion – 10/31/06; lengthy discussion LaPorte to look



2/17/04; a handout of Graduate Certificate Programs was distributed 2/24/04; discussed and Dr. LaPorte sent an email to Chairs and Graduate Coordinators requesting their input concerning certificate programs-3/16/04; no discussion-3/23/04, 4/6/04, 4/13/04. Assigned to ad hoc committee 9/14/04 (Chambers, Bharadwaj, Yost, Myers); distributed 11/15/04; much discussion and some more revisions for Chapter 1 – 12/14/04; discussed and with a few minor changes on a Brown/Ferro motion (passed unanimously) Chapter 1 was **APPROVED** – 1/18/05; no discussion – 1/25/05; discussed the urgency to finish Chapter 4 will discuss next meeting– 2/8/05; lengthy discussion on Chapter 4 – 2/15/05; completed Chapter 4, after all revisions are made will examine at the March 15<sup>th</sup> meeting – 2/22/05; some discussion on Chapter 4, on a motion by Bharadwaj/Ferro Chapter 4 will be sent on to the Senate – 3/15/05; no discussion – 3/22/05, 4/5/05, 4/12/05, 4/19/05; no discussion – 9/20/05, 9/27/05, 10/11/05, 10/18/05; no discussion – 11/8/05, 11/15/05, 11/22/05, 11/29/05; no discussion – 1/24/06; no discussion – 2/7/06, 2/14/06, 2/21/06, 3/7/06, 3/21/06, 4/4/06, 4/11/06, 4/18/06, 4/25/06; Chapter 2 revision discussed and with a few minor changes on a Zuraikat/Lenze motion (passed unanimously) was **APPROVED** – 8/29/06; no discussion – 9/5/06; no discussion – 9/19/06; no discussion – 9/26/06; no discussion – 10/3/06; no discussion – 10/17/06; no discussion – 10/31/06; no

- for submitting distance education proposals and the form for distance education proposals were distributed for discussion at the next meeting – 11/21/06; lengthy discussion; several suggestions that will be put together for another draft for discussion at the next meeting – 11/28/06; no discussion – 1/23/07; new form and directions were sent to the committee via email; no discussion – 2/6/07; after some discussion and suggestions for minor changes a new draft will be brought back to the committee – 2/20/07; no discussion – 3/6/07; no discussion – 3/20/07; no discussion – 4/3/07
3. Cooperative Agreements - discussed 3/18/03; discussed 3/25/03; discussed 4/15/03; discussed – on hold – Dr. Chambers 9/16/03 (Chambers/Kostelnik/Bieger); no discussion 9/30/03; no discussion 10/14/03; no discussion 10/21/03; discussed – committee will work on adopting policy standards to be incorporated into the *Graduate Committee Handbook* 10/28/03; discussed 11/11/03; no discussion 11/18/03, 11/25/03; discussed and committee will work on policy 1/20/04; will wait until Dr. Linzey's return to continue options 2/10/04; no discussion 2/17/04, 2/24/04, 3/16/04, 3/23/04; no discussion, a meeting was scheduled on 4/14/04 to discussion future Cooperative Agreements – 4/13/04; no discussion – 12/14/04; no discussion 1/18/05, 1/25/05; the urgency was expressed about dealing with this - 2/8/05; no discussion – 2/15/05; no discussion – 2/22/05; no discussion – 3/15/05; no discussion – 3/22/05; there was a meeting with Mark S., Mark P., Dr. Chambers, Dr. David Myers, Dr. James Myers, Dr. Soni about gathering information to come up with a clarified policy – 4/5/05; no discussion – 4/12/05, 4/19/05; ad hoc committee assigned (LaPorte, Williamson, D. Myers, Boser) – 9/13/05; no discussion – 9/20/05, 9/27/05, 10/11/05, 10/18/05; committee was asked to read David Myers report – 11/8/05; report to be sent out electronically for everyone to read for the next meeting – 11/15/05; lengthy discussion regarding Dr. David Myers report –

10/11/05; no discussion – 10/18/05; no discussion – 11/8/05; at a meeting it was decided to set this aside until the new provost has been hired – 11/15/05; no discussion – 11/22/05, 11/29/05; no discussion – 1/24/06; lengthy discussion – 2/7/06; no discussion – 2/14/06, 2/21/06; no discussion – 3/7/06, 3/21/06; no discussion – 4/4/06, 4/11/06, 4/18/06, 4/25/06; no discussion – 8/29/06; no discussion – 9/5/06; no discussion – 9/19/06; no discussion – 9/26/06; announcement from Michael T Williamson that this may be something sent to Academic Committee if and when it is approved by Senate that the Academic Committee take on some of the UWGCC's policy issues – 10/3/06; it was decided unanimously to keep this here with the UWGCC; no discussion – 10/17/06; no discussion – 10/31/06; no discussion – 11/14/06; no discussion – 11/21/06; no discussion – 11/28/06; no discussion – 1/23/07; no discussion – 2/6/07; no discussion – 2/20/07; no discussion – 3/6/07; no discussion – 3/20/07; no discussion 4/3/07

### **INACTIVE ITEMS:**

1. Minor Course Revision, Course Renumbering Political Science Department – distributed 9/13/05; some discussion with concerns on the clarity of the document, on a Boser/Yost motion to send back and ask proposer to update and address the 631/731 issue and resubmit and the committee will quickly act on it – 9/20/05, 9/27/05; no discussion – 10/11/05, 10/18/05; some discussion – 11/8/05; no discussion – 11/15/05, 11/22/05, 11/29/05; no discussion – 1/24/06; no discussion – 2/7/06, 2/14/06, 2/21/06; no discussion – 3/7/06, 3/21/06; no discussion – 4/4/06, 4/11/06, 4/18/06, 4/25/06; no discussion – 8/29/06; no discussion – 9/5/06; no discussion – 9/19/06; no discussion – 9/26/06; no discussion – 10/3/06; no discussion – 10/17/06; no discussion – 10/31/06; no discussion – 11/14/06; no discussion – 11/21/06; no discussion – 11/28/06; no discussion 1/23/07; no discussion – 2/6/07; no discussion – 2/20/07; no discussion – 3/6/07; no discussion – 3/20/07; no discussion – 4/3/07
  
2. English Language Communication Proficiency Requirement for Degree Candidacy in M.B.A. and M. Ed. Programs in ECOBIT; some discussion with a report to be sent to the proposer – 11/8/05; report was sent to proposers on 11/15/05; no discussion – 11/22/05; no discussion – 11/29/05; no discussion – 1/24/06; no discussion – 2/7/06; no discussion – 2/14/06; no discussion – 2/21/06; no discussion – 3/7/06; no discussion – 3/21/06; no discussion 4/4/06; no discussion – 4/11/06; no discussion – 4/18/06; no discussion – 4/25/06; no discussion – 8/29/06; no discussion – 9/5/06; no discussion – 9/19/06; no discussion – 9/26/06; no discussion – 10/3/06; no discussion – 10/17/06; no discussion 10/31/06; no discussion – 11/14/06; no discussion – 11/21/06; no discussion – 11/28/06; no discussion – 1/23/07; no discussion – 2/6/07; no discussion – 2/20/07; no discussion – 3/6/07; no discussion – 3/20/07; no discussion – 4/3/07

The meeting was adjourned at 5:00 p.m.