

**University Wide Graduate Committee
Minutes
February 10, 2009**

PRESENT: Matt Baumer, Margaret Hammond, Mary Jane Hirt, Vida Irani, James Lenze, Jamie Martin, Scott Moore, David Myers, Linda Norris, David Piper, Dave Tiscione, Dawn Woodland

NOT PRESENT: Nashat Zuraikat

Dr. David Piper called the meeting to order at 3:35p.m.

On a Martin/Moore motion the agenda was **APPROVED** as submitted.

On a Moore/Woodland motion the February 3, 2009 minutes were **APPROVED** with changes.

ANNOUNCEMENTS:

Dr. Piper announced that the Dean's Associate, Jim Lenze, did send the misconduct policy to all the committee members.

Dr. Baumer announced that the academic integrity policy that is in the graduate catalog is the same one that is in the undergraduate catalog; he tried to reach the co-chairs for the academic committee, Al Novels and Cathy Dugan) to discuss getting together and talk about some changes that the UWGC would like to propose; he has not heard from them so far.

Dr. Lenze distributed ANTH 415/515 Cultural Resource Management (new course), and also stated that he will be reviewing the Level II program revision for the M.Ed. in Business/Workforce Development that he just got back from the department.

Dean Myers announced that he will be meeting with the provost and Helen Kennedy on Friday, February 20, 2009 regarding the misconduct policy. He also announced that he went to a meeting in Harrisburg regarding the patents issue.

NEW BUSINESS:

Business in Progress:

A) Programs/Curricular Matters

1. *M.A. in Spanish*, assigned to subcommittee #3 (David Piper, Mark Staszkiwicz, Matt Baumer) – 3/4/08; subcommittee report was handed out; no discussion – 3/18/08, 4/1/08; lengthy discussion – 4/8/08; after much discussion a memo will be sent to proposer with suggested changes – 4/15/08; a response will be coming to the committee in a couple of weeks – 8/26/08; no discussion 9/2/08; received a response and whole new proposal from the proposer on 9/9/08 and was put on the 'x' drive; started discussion about the response but did not have time to finish-will continue at the next meeting – 9/16/08; after lengthy discussion a memo will be sent to the proposers with the committee's concerns – 9/23/08; no response from proposer – 9/30/08; proposer says response is forthcoming – 10/14/08; no discussion – 10/21/08, 10/28/08, 11/11/08, 11/18/08; the new provost called this in for resource issues and has not signed off yet, the department is ready to send back to

committee but has to wait for the okay from the provost – 1/13/09; provost has put a hold on this for the time being – 2/3/09, no discussion – 2/10/09

2. *ANTH 415/515 Cultural Resource Management (new course)*, was not assigned to a subcommittee; after some discussion a memo will be sent to the proposer with suggested changes – 2/10/09

Business in Progress:

B) Policy Issues

1. *Handbook*, New Chapter – Online (Distance) Graduate Programs; lengthy discussion; LaPorte will put all the suggestions together and have another draft for the committee in the near future – 1/15/08; no discussion – 1/22/08, 2/5/08, 2/19/08, 3/4/08, 3/18/08, 4/1/08; LaPorte will have the draft ready so that it may be sent to Senate as information only – 4/8/08; draft was sent to everyone via email but no time for discussion; the draft will be sent to Senate on 4/22/08 as information only – 4/15/08; no discussion – 8/26/08, 9/2/08, 9/16/08, 9/23/08, 9/30/08, 10/14/08; Dr. Lenze is on the distance education

The meeting was adjourned at 5:00 p.m.