

**University Wide Graduate Committee
Minutes
February 2, 2010**

PRESENT: Matt Baumer, Donna Griffith, Linwu Gu, Valerie Gunter, Margaret Hammond, Vida Irani, Joann Janosko, Yu-Ju Kuo, DeAnna Laverick, Tim Mack, Jamie Martin, Linda Norris, David Piper, Shari Robertson, J.B. Smith, Laura Strong, Dawn Woodland

NOT PRESENT: Scott Moore

Dr. Piper called the meeting to order at 3:35 p.m.

On a Martin/Kuo motion the agenda was **APPROVED** as submitted.

On a Woodland/Gunter motion the January 19, 2010 minutes were **APPROVED** as submitted.

ANNOUNCEMENTS:

Dr. Piper announced that Scott Moore agreed to be UWGC representative on the distance education committee; on a Smith/Martin motion Scott was unanimously voted as the committee's representative.

Dr. Baumer had no announcements.

Dr. Robertson distributed the following:

1. M.S. in Safety Sciences Revision (minor program revision)
2. M.S. in Safety Sciences Management Track (deletion)
3. SAFE 562 Radiological Health (minor course revision)
4. SAFE 602 Research Methods in Safety Management (minor course revision)
5. SAFE 603 Human Relations in Safety Management (minor course revision)
6. SAFE 605 Application of Safety Engineering Principles (minor course revision)
7. SAFE 623 Advanced Safety Administration (minor course revision)
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administration 1) ensures that the Graduate School will no longer incur any “deficit” for tuition waivers; 2) doesn’t reduce the overall number of assistantships from the current level; on a Smith/Janosko motion the precedi

discussion about the policy; Dean Myers will be meeting with the provost and Helen Kennedy on Friday, February 13, 2009 – 2/10/09; Dr. Myers announced that the provost was to meet with Peter Broad and the Research Committee to have them review the Research Misconduct Policy – 3/10/09; working on a paragraph to add to the Academic Integrity Policy – 3/17/09; Dr. Baumer announced that the committee working on the Research Misconduct Policy has a draft which will have to go to PASSHE legal and APSCUF before bringing forward to this committee – 10/27/09; Dr. Baumer announced that there is a draft of the Research Misconduct Policy; but must go to APSCUF and PASSHE legal – 11/10/09; no report – 11/17/09; no report – 12/8/09; no report – 1/19/10; no report – 2/2/10

2. ***Distance Education***, Dr. Lenze is on the distance education committee and reported that the committee is moving ahead; he recommend that the committee look at the document that Dr. LaPorte drafted and discuss it – 10/21/08; there is talk about forming a subcommittee from the UWUC and the UWGC, four or five people from each committee; volunteers were asked for to be part of this subcommittee; Dawn Woodland, Scott Moore, Jamie Martin, Jim Lenze and the two co-chairs volunteered- 2/3/09; there will be a meeting on Tuesday, February 17, 2009 immediately following the UWGC meeting – 2/10/09; distance education committee meeting bi-weekly – 9/29/09; Scott Moore was unanimously voted as the representative from UWGC to be a member of the distance education committee – 2/2/10
3. ***Graduate Curriculum Handbook***, Dean's Associate made a suggestion that the committee should take a look at the whole graduate curriculum handbook as there are many changes that are needed (i.e. website's that are no longer up and running, department name changes) – 11/10/09; the graduate curriculum handbook was divided between the two subcommittees for any suggested changes that needed to be made to update the handbook; subcommittee #1 (Margaret Hammond, Vida Irani, Joann Janosko, DeAnna Laverick, J.B. Smith, Linwu Gu, Valeria Gunter) received from the beginning to chapter 5; subcommittee #2 (Jamie Martin, Scott Moore, Linda Norris, James Nash, Laura Strong, Dawn Woodland, Yu-Ju Kuo) received chapter 6 to end – 11/17/09; both subcommittees had their reports ready; ran out of time – 12/8/09; no report – 1/19/10; no report – 2/2/10

Inactive Items:

The meeting was adjourned at 5:15 p.m.