

MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, October 17, 2017

103 Humanities and Social Sciences Building

I. Call to Order

- II. In attendance - Ali, Cooper, Engelstad, Fair, Greenawalt, Irani, Killam, Kissel, Lengel, Kleinman, Miller, Mocek, Pararai, Pelosi, Racchini, Reilly and Sechrist Excused: Black Guest: Nicholas

III. Approval of October 10, 2017 Minutes

II. Co-Chair's Report

- a. Review of Teamwork-Intensive Courses for Approval (X-drive > UWUCC > Current Proposals > Teamwork Minor Items)
--A list of courses approved as "T" courses was approved and will be sent to Senate. These courses were approved as part of the grant. In the future a form will be set up in the IWiki, but these courses haven't gone through the IWiki.
On a motion Pararai/Killam to approve. Fair abstained

III. Liberal Studies Committee Report

- a. There will be 200 Liberal Studies courses (including the freshman 4 that are being worked on right now and will be ready by the end of semester)

e. 17-36b RGPL 350 Introduction to Community Planning, course title change

IV. Discussion returned to zombie courses.

- After 8 years of a course not being offered, the department would be notified by the registrar's office that if the department wants to keep the course on the active list they need to submit a course revision to update the course through the curricular process.
- They would have two years to revise the course—with the final deadline being at the end of October of the second year. For example, if the department is notified at the beginning of Fall 2018 they would have until October thirty-first of 2020.
- After that date the courses that have not been revised would be deleted by the curriculum committees.
- If a department is not able to place the course on the schedule within the second eight year period they would need to revise the course again.
- This is not a policy but it is a “procedure.”
- There are currently over 2,000 “Zombie” courses that have not been offered in over 20+ years.

Some potential verbiage below...

In order to maintain the currency of all courses, departments are encouraged to annually review their course offerings. The curricular committees propose the following procedure to assist in this process. After a course has not been offered in five years, it is deleted from the catalog. Between five and eight years the course would need to be offered to be placed back in the catalog.

When a course has not been offered for eight years, the registrar's office will notify the course's home department that in order to remain in active status a curricular revision will need to be completed within two years. The course needs to be reviewed and go through the curricular process in order for it to stay on the active course list. If a course is not revised within the two-year window, it will be automatically deleted by the curriculum committees.

Motion to approve Fair/Greenawalt