



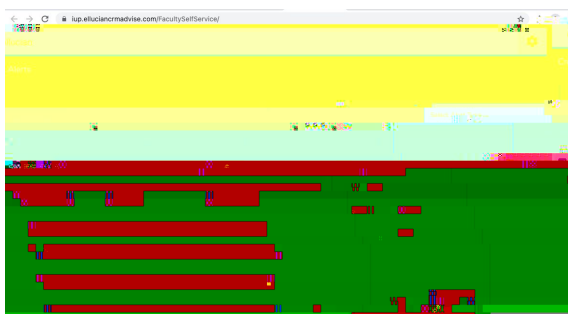
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Are you scrambling to develop new procedures to mitigate the effects of office and personnel changes across campus?

much more

additional support, log student engagement, etc.

Users can send bulk emails, identify students who may need



Directions:

- 1) Clic3
- 3. Complete E

Example: You can't reach a student who has skipped several classes. Raise an absence alert. This simple procedure takes only a few minutes and saves faculty from having to make numerous phone calls or send several emails.

proficiency

4. Start engaging!

Alerts are directly routed to the individuals tasked with addressing them (Care Team, Provost's Office, advisors, etc.). For the system to work properly, it is imperative faculty and staff get in the habit of logging into IUP Advise daily, the same way we do with email. Users must check their alerts and take action if necessary. Soon, students will be able to raise alerts on themselves. We need to be prepared to address their alerts.

5. Want more training? Continue to schedule

